



Rural Municipality of Whitehead
Meeting Minutes
Regular Meeting of Council November 14, 2023 - 08:30 AM

In attendance: Reeve Trevor Tuttosi, Councillor Kevin Klassen, Councillor Kaley Mykula, Councillor Jeff Owens, Councillor Chris Semeschuk, Councillor Curtis Storey, Councillor Dennis Foerster

- 1 CALL TO ORDER**
- 2 ADOPTION OF THE AGENDA**
2023-255 Councillor Mykula - Councillor Owens
Resolved that the Agenda be adopted as presented. **CARRIED UNANIMOUSLY**
- 3 ADOPTION OF MINUTES AS CIRCULATED**
2023-256 Councillor Klassen - Councillor Storey
Resolved that the minutes from October 10, 2023 and October 16, 2023 be approved as presented. **CARRIED UNANIMOUSLY**
- 4 PUBLIC HEARINGS**
- 5 DELEGATIONS**
 - 5.1 Souris Valley Recreation Commission - Carole Williams**
2023-257 Councillor Semeschuk - Councillor Klassen
That the presentation by Carole Williams of Souris Valley Recreation Commission regarding 2023 programming be received. **CARRIED UNANIMOUSLY**
 - 5.2 Williamson Sub-Division representation**
2023-258 Reeve Tuttosi - Councillor Klassen
That the presentation by Scott Bromley regarding the Williamson sub-division be received. **CARRIED UNANIMOUSLY**
- 6 SUBDIVISION**
 - 6.1 Subdivision Application 4202-18-8031 - Williamson (Put Back on Table)**
2023-259 Councillor Owens- Councillor Storey
Whereas Subdivision Application 4202-18-8031 - Williamson was tabled on October 10, 2023 for adjustments to the proposed road location and addition of green space with a playground.
And Whereas information regarding the above adjustments was submitted.
Therefore Be It Resolved that resolution 2023-232 be put back on the table
CARRIED UNANIMOUSLY

2023-232

6.2 Subdivision Application 4202-18-8031 - Williamson SE36-09-20W

Councillor Foerster - Councillor Storey

Whereas 733225 Manitoba Ltd. (Doug & Denise Williamson) Registered owners of SE36-09-20W (130 acres) made an application for subdivision.

And Whereas The intent of the application is to create twenty (20) rural residential 2 acres parcels along the eastern edge of the half section. The proposed lots are to be serviced by septic fields with water provided from a piped water extension. Each lot will have access to a new municipal road that will run through the centre of the proposed subdivision. The proposed public road will have two (2) access points from separate government road allowances. There are two public reserves in the proposed plan for drainage.

And Whereas the subdivision application with revised drawings indicates a new public road and public lane proposed, notice of the Public Hearing held this day as required under the provisions of the Planning Act was given in accordance with Section 169 of same.

And Whereas Resolution No. 7 dated July 13, 2020 to repealed as per Community Planning and that this application is to be considered as new from date received September 11, 2023.

Now therefore be it resolved that subdivision File No. 4202-18-8031 be approved with the following conditions:

1. That a Development Agreement be entered into between the Rural Municipality of Whitehead and the proponents, and to be prepared by the municipal solicitor at the sole cost of the developer/proponent and registered on all 20 lots (titles).
2. That an Engineered Drainage Plan as outlined by the Province of Manitoba, Environment Climate & Parks be approved by Council ahead of any works commencing and paid by the developer/proponent.
3. That an Engineered Rural Waterline infrastructure plan be constructed at the Developers/Proponents cost and submitted prior to any works commencing.
4. That engineered specifications and construction standards are followed for the proposed public road.
5. That ALL residences shall be connected to the RM of Whitehead rural water pipeline system at the sole cost to the developer/proponent. Cost for same shall be in accordance with the current Utility Connection Policy and to be paid prior to any work commencing.
6. That a Zoning By-law Amendment be approved changing the zoned area from RR5 to RR2. Cost for same to be determined by the Annual Schedule of Fees By-law that is active at the time of application and to be paid by the developer/proponent.
7. That a financial levy of \$10,000.00 (\$500.00 X 20 lots) be made to the Rural Municipality of Whitehead Fire Capital Reserve Fund, By-law No. 2111.
8. That a subdivision application administration fee in the amount of \$5,000.00 (\$250.00 x 20 lots) be paid as per the Annual Schedule of Fees By-law.
9. That an application fee for the development of access road be paid in accordance with the Annual Schedule of Fees By-law.

10. That separate variance applications be approved for each of the following lots to vary the site width from the minimum requirements of 200: **Lot 4** down to 146 ft, **lot 11** down to 71.15 feet, **lot 12** down to 187 ft, **lot 17** down to 183 feet.
11. That any survey monuments that are required to be added or restored be at the sole cost of the developer/proponent.
12. That the developer/proponent, at their expense, be responsible for any street lighting that may be required. **CARRIED**

7 BOARD OF REVISION - ASSESSMENT APPEALS - 10 AM

8 BYLAWS AND POLICIES

2023-260 **8.1 Repeal By-Law 2023-07 - To Repeal Employee By-Law 2082**
 Reeve Tuttosi - Councillor Foerster
 That by-law no. 2023-07 - to repeal by-law no. 2082 - Employee By-law. be given second reading. **CARRIED UNANIMOUSLY**

2023-261 **8.1.1 Repeal By-Law 2023-07 - To Repeal Employee By-Law 2082**
 Councillor Mykula - Councillor Owens
 That By-Law No. 2023-07 - Repeal of Employee By-Law 2082 be read a third and final time

In accordance with Section 137 of the Municipal Act, a recorded vote was taken in the motion to give by-law no. 2023-07 third reading.

Name	Yes	No	Abstained	Absent
Dennis Foerster	✓			
Kevin Klassen	✓			
Kaley Mykula	✓			
Jeff Owens	✓			
Chris Semeschuk	✓			
Curtis Storey	✓			
Trevor Tuttosi	✓			

CARRIED UNANIMOUSLY

2023-262 **8.2 Noise By-Law 2023-08**
 Councillor Klassen - Councillor Mykula
 That By-Law no. 2023-08, The Rural Municipality of Whitehead Noise By-law be given first reading. **CARRIED UNANIMOUSLY**

2023-263 **8.3 Delegation Kelly Crosson - Whitehead Fire Chief**
 Councillor Storey - Councillor Foerster
 That the presentation by Chief Kelly Crosson of the Whitehead Fire Department be received. **CARRIED UNANIMOUSLY**

- 2023-264 **8.4 Annual Schedule of Fees By-Law 2023-09**
Councillor Klassen - Councillor Storey
- That By-Law no. 2023-09, The Rural Municipality of Whitehead Annual Schedule of Fees By-law be given first reading.
- CARRIED UNANIMOUSLY**
- 2023-265 **8.4.1 Annual Schedule of Fees By-Law 2023-09**
Councillor Semeschuk - Councillor Mykula
- That By-Law no. 2023-09, The Rural Municipality of Whitehead Annual Schedule of Fees By-Law be given second reading as amended.
- CARRIED UNANIMOUSLY**
- 2023-266 **9 ACCOUNTS**
Councillor Storey - Councillor Klassen
- Resolved that the List of Accounts as paid for October, cheques numbers #15406 to #15473 (both inclusive) totaling \$ 237,232.55 and Direct Deposit Register totaling \$32,302.01 including council indemnity as per by-law no. 2023-01 be approved.
- CARRIED UNANIMOUSLY**
- 2023-267 **9.1 YTD Budget to Actual**
Councillor Owens - Councillor Mykula
- That the October year-to-date budget to actual report be approved as presented
- CARRIED UNANIMOUSLY**
- 2023-268 **10 CORRESPONDENCE**
Councillor Foerster - Councillor Storey
- Resolved that the Correspondence listed below be read and ordered filed.
- 1- Letter from Honourable Ian Bushie
 - 2- Email from Wawanesa Insurance regarding Funding Opportunity
- CARRIED UNANIMOUSLY**
- 2023-269 **11 UNFINISHED BUSINESS**
- 2023-269 **12 NOTICE OF MOTION**
- 2023-269 **13 NEW BUSINESS**
- 2023-269 **13.1 Council Meeting Time and Locations for 2024**
Reeve Tuttosi - Councillor Mykula
- Be it resolved the following dates, times and locations be set for the 2024 Council Meetings;
- Monday, January 8 - 8:30 am - RM Office
 - Monday , February 12 - 5:30 pm - RM Office
 - Monday, March 11 - 8:30 am - RM Office
 - Monday, April 8 - 5:30 pm - RM Office
 - Monday, May 13 - 8:30 am - RM Office
 - Monday, June 10 - 5:30 pm - RM Office
 - Monday, July 8 - 8:30 am - RM Office

Monday, August 12 - 5:30 pm - RM Office
Monday, September 9 - 8:30 am - RM Office
Tuesday, October 15 - 5:30 pm - RM Office
Tuesday, November 12 - 8:30 am - RM Office
Monday, December 8 - 5:30 pm - RM Office **CARRIED UNANIMOUSLY**

- 2023-270 **13.2 Snow Removal Agreement with MTI**
Councillor Mykula - Councillor Foerster
- Whereas The Government of Manitoba represented by the Minister of Transportation & Infrastructure had prepared a Snow Removal Agreement for PTH 1 to PR 250.
And Whereas public works employees would be responsible for snow removal along same.
Therefore Be It Resolved that council authorizes the Interim CAO to sign the Snow Removal Agreement. **CARRIED UNANIMOUSLY**
- 2023-271 **13.3 Animal Control & Impoundment Services Agreement**
Councillor Klassen - Councillor Storey
- Whereas The RM of Whitehead had contracted with Wendy Petersen for Animal Control & Impoundment Services for the past few years;
And Whereas Wendy Petersen has requested an increase in her fee effective January 1, 2024 due to increase costs and time;
Therefore Be It Resolved that council authorizes the Interim CAO to sign the Animal Control & Impoundment Services Agreement with Wendy Petersen.
CARRIED UNANIMOUSLY
- 13.4 Community Edge - Westman Region Opportunity**
- 13.5 Meetings with Provincial Ministers at AMM**
- 13.6 Municipal Water - Bulk and Metered**
- 13.7 Whitehead Hall**
- 14 COMMITTEE AND BOARDS REPORTS**
- 2023-272 **15 IN CAMERA**
Reeve Tuttosi - Councillor Storey
- BE IT RESOLVED THAT this regular meeting now adjourns to an “in camera” meeting to discuss matters in the preliminary stages as per Subsection 152(3)(b)(iii) of The Municipal Act and all matters discussed in-camera are confidential until discussed in an open meeting as per Section 83(1)(d) of The Municipal Act. **CARRIED UNANIMOUSLY**
- 15.1 Personnel and Legal**
- 2023-273 **15.2 BACK TO OPEN SESSION**
Reeve Tuttosi - Councillor Semeschuk
- BE IT RESOLVED THAT this ‘in camera’ meeting does now resume back to a regular meeting.

- 2023-274 **15.3 Tax Sale**
Reeve Tuttosi - Councillor Klassen
- Whereas Roll #96600 and Roll #96700 are slated for the Tax Sale on November 15, 2023 and
Whereas the Owner and bank have approached Taxervice and the Municipality with an arrangement for full payment
Be it Resolved that the RM of Whitehead give a 1 month extension to December 15, 2023 to make full payment. **CARRIED UNANIMOUSLY**
- 2023-275 **15.4 Fire Truck**
Councillor Foerster - Councillor Klassen
- Whereas the Fire Rescue Truck is needing significant repairs and
Whereas the Whitehead Fire Chief recommends the repairs on the estimate provided
Therefore be it resolved the RM of Whitehead approve estimate 20237377 to replace the chassis and additional repairs with fund to come from the Fire Capital Reserve in the amount of \$138,225.52 plus taxes. **CARRIED UNANIMOUSLY**
- 2023-276 **16 Adjournment**
Reeve Tuttosi - Councillor Semeschuk
- Resolved that we now adjourn to meet again on December 11, 2023 at 5:30 pm for a Regular Council meeting or at the call of the Reeve. **CARRIED UNANIMOUSLY**