



Rural Municipality of Whitehead
Meeting Minutes

Regular Meeting of Council August 11, 2025 - 05:30 PM (Kemnay Hall)

In attendance: Reeve Trevor Tuttosi, Councillor Kaley Mykula, Councillor Jeff Owens, Councillor Curtis Storey, Councillor Kevin Klassen, Councillor Chris Semeschuk

Regrets: Councillor Dennis Foerster

- 2025-140

1

CALL TO ORDER
- 2025-140

2

ADOPTION OF THE AGENDA
Councillor Mykula - Councillor Storey

Resolved that the Agenda be adopted as presented.
CARRIED UNANIMOUSLY
- 2025-141

3

ADOPTION OF MINUTES AS CIRCULATED
Councillor Klassen - Councillor Mykula

Resolved that the Regular Meeting minutes from July 14, 2025 be approved as presented. **CARRIED UNANIMOUSLY**
- 4

DECLARATION OF CONFLICT OF INTEREST

Reeve Tuttosi declared a conflict with items 5.2 and 5.3 under the order of Public Hearings.
Councillor Storey declared a conflict with item 6.3 under the order of Presentations and Delegations.
- 2025-142

5

PUBLIC HEARINGS
Councillor Klassen - Councillor Storey

Be it resolved that the regular meeting of council be recessed to allow Council to hold a Combined Public Hearing to receive representations from any person who wishes to make them in respect to the following:

Tuttosi - SE 12-09-21W, Lot 3, Plan 36835 BLTO
Variance V2025-05
Variance V2025-06

Time: 5:32 p.m.
CARRIED UNANIMOUSLY

Councillor Storey – Councillor Klassen
- 2025-142

5.1

Close Combined Public hearing

Whereas all representatives in regard to matters listed below have been dealt with:
Tuttosi - SE 12-09-21W, Lot 3, Plan 36835 BLTO
Variance V2025-05
Variance V2025-06

Therefore be it resolved that the combined public hearing be concluded, and Council resume its normal order of business.

Time: 5: 37 p.m.
CARRIED UNANIMOUSLY

- 2025-144

5.2

Variance V2025-05 - Tuttosi - SE 12-09-21W, Lot 3, Plan 36835 BLTO
Councillor Owens - Councillor Storey
- Whereas Trevor Tuttosi applied for a variance to allow for the reduced minimum site width for proposed Lot 1 in the "RR2" Rural Residential Zone down from 200 feet to 51 feet.

And whereas a public hearing was held this day to hear any representation for or against the application.

Therefore, be it resolved that Variance Order V2025-05 be approved.

CARRIED UNANIMOUSLY

Reeve Tuttosi declared a conflict of interest and removed himself from the meeting for the above.
- 2025-145

5.3

Variance V2025-06 - Tuttosi - SE 12-09-21W, Lot 3, Plan 36835 BLTO
Councillor Storey - Councillor Owens
- Whereas Trevor Tuttosi applied for a variance to allow for the reduced minimum site width for proposed Lot 2 in the "RR2" Rural Residential Zone down from 200 feet to 51 feet.

And whereas a public hearing was held this day to hear any representation for or against the application.

Therefore, be it resolved that Variance Order V2025-06 be approved.

CARRIED UNANIMOUSLY

Reeve Tuttosi declared a conflict of interest and removed himself from the meeting for the above.
- 2025-146

6

PRESENTATIONS AND DELEGATIONS
- 2025-146

6.1

Isaac Omonaiye - Brandon Community Planning
Councillor Semeschuk - Councillor Storey
- That the presentation by Isaac Omonaiye on behalf of Brandon Community Planning be received.

CARRIED UNANIMOUSLY
- 2025-147

6.2

Ray Berthelette - Spruce Woods NDP Candidate
Reeve Tuttosi - Councillor Storey
- That the presentation by Ray Berthelette, Spruce Woods NDP Candidate, be received.

CARRIED UNANIMOUSLY
- 2025-148

6.3

Curtis Storey - Subdivision Proposal
Reeve Tuttosi - Councillor Klassen
- That the delegation by Curtis Storey be received.

CARRIED UNANIMOUSLY

Councillor Storey removed himself from the table and removed himself from discussion following his presentation.
- 7

BYLAWS AND POLICIES
- 8

SUBDIVISION

2025-149

8.1 Subdivision 4202-24-8605 - Suski - NW 33-10-20 W

Councillor Mykula - Councillor Klassen

Whereas Jamie and Lisa Suski, registered owners of NW 33-10-20 W (85.41 acres) made an application for subdivision.

The intent of the application is to subdivide a 85.41 acre parcel into 22 individual lots

Therefore, be it resolved that Subdivision File No. 4202-24-8605 be approved with the following conditions:

1 - That the applicant obtain a Zoning By-law amendment to rezone all portions of the current title area from "AG" Agricultural General Zone to "RR2" Rural Residential Zone;

2 - That the applicant obtain a variance order for proposed Lot 3 to decrease the allowable site width from 200 feet to 51 feet within the "RR2" Rural Residential Zone to ensure compliance with the Zoning By-law;

3 - That a Development Agreement; prepared by the municipal solicitor at the expense of the applicant, be signed and placed on the resulting titles;

a) That the Development Agreement require the applicant to provide a drainage plan prior to each respective phase of development;

4 - That the multi lot subdivision application fee in the amount of \$5,940.00 (\$270.00 per lot) be paid to the Rural Municipality of Whitehead as per the Annual Schedule of Fees By-law;

5 - That a financial levy of \$16,500.00 (\$750.00 per new title) be made to the Rural Municipality of Whitehead Fire Capital Reserve Fund in accordance with By-law No. 2111;

6- That any new or restored survey monuments required due to the subdivision are to be paid by the applicant.

CARRIED UNANIMOUSLY

9 UNFINISHED BUSINESS

9.1 RM of Cornwallis - Rd 114 Private Approach Removal Request

An update was provided with respect to the request by the RM of Cornwallis Council and a letter provided by the resident. Public Works staff from each municipality were to coordinate in the winter and spring seasons to determine how effective remedial efforts were before proceeding on any further action.

9.2 2026 Gravel Crushing

Council received an update with respect to concerns raised during prior discussion on crushing gravel in fall 2025 with respect to wintering of material and payments.

Discussion concluded by directing the CAO to post a tender for same and review submissions for the September regular meeting.

10 NEW BUSINESS

- 2025-150 **10.1 Appointment of Auditor**
 Councillor Semeschuk - Councillor Storey
- Resolved the Rural Municipality of Whitehead contract with Sensus Partnership of Accountants for Auditing Services for 2025.
- CARRIED UNANIMOUSLY**
- 10.2 Development Plan & Zoning By-laws Review**
- Administration advised Council that a review of the planning and development by-laws was due and that feedback would be sought in coming months on suggested changes. It was advised that the full review and consultation would not conclude until 2027 or later.
- 2025-151 **10.3 Water System Engineering Assessment**
 Councillor Semeschuk - Councillor Storey
- WHEREAS the Rural Municipality of Whitehead, as a member of the Whitehead Elton Regional Water Co-op, is due to complete a Water System Engineering Assessment for its distribution system by March 1, 2026, as required by the Office of Drinking Water;
- AND WHEREAS the Manitoba Water Services Board (MWSB) has offered to complete the Engineering Assessment on behalf of the Co-op and each member municipality;
- AND WHEREAS the cost for the Municipal portion of the Assessment will be \$4,000, with MWSB cost-sharing 50% (Municipality's portion being \$2,000);
- THEREFORE BE IT RESOLVED that the Council of the Rural Municipality of Whitehead requests technical and financial assistance from the Manitoba Water Services Board to complete the Water System Engineering Assessment for its distribution system;
- AND FURTHER BE IT RESOLVED that Municipal staff and Operators will provide MWSB with access to necessary staff, records, and facilities to ensure the completion of the Assessment.
- CARRIED UNANIMOUSLY**
- 10.4 RM Office Hours**
- Council discussed the office hours and the concerns as well as merits of being closed for admin hours at the beginning of each day. The discussion was concluded with no change to occur.
- 2025-152 **10.5 Private Event Noise Variance**
 Councillor Storey - Councillor Mykula
- Whereas Taylar Dyck has requested that Council permit an event to be held August 16, 2025 to vary from the provisions of Noise By-law No. 2023-08;
- And Whereas Section 5.1(a)(i) of the Noise By-law allows for exemptions to events when given approval by Council;
- Therefore be it resolved that the request to vary from Noise By-law No. 2023-03 for a duration of an private event held by Taylar Dyck at 53095 Road 119 on August 16, 2025 be approved.
- CARRIED UNANIMOUSLY**

11 ACCOUNTS

11.1 Accounts

2025-153

Reeve Tuttosi - Councillor Storey

Resolved that the List of Accounts as paid for July 2025, cheques numbers #16517 to #16544 and EFT numbers #30 to #46 (both inclusive) totaling \$111,087.64, and Direct Deposit Register totaling \$36,058.91 including council indemnity as per by-law no 2023-01 be approved.

CARRIED UNANIMOUSLY

11.2 Budget to Actual

2025-154

Councillor Mykula - Councillor Storey

That the July 2025 year-to-date budget to actual report be approved as presented.

CARRIED UNANIMOUSLY

12 COMMITTEE AND BOARDS REPORTS

13 CORRESPONDENCE

2025-155

Reeve Tuttosi - Councillor Mykula

Resolved that the Correspondence listed below be received;

- 2024 Annual Assessment Report

CARRIED UNANIMOUSLY

14 NOTICE OF MOTION

15 IN CAMERA

2025-156

Reeve Tuttosi - Councillor Storey

BE IT RESOLVED THAT this regular meeting now adjourns to an “in camera” meeting to discuss matters in the preliminary stages as per Subsection 152(3)(b)(iii) of The Municipal Act and all matters discussed in-camera are confidential until discussed in an open meeting as per Section 83(1)(d) of The Municipal Act.

CARRIED UNANIMOUSLY

15.1 Legal & Personnel

15.2 BACK TO OPEN SESSION

2025-157

Councillor Mykula - Councillor Storey

BE IT RESOLVED THAT this ‘in camera’ meeting does now resume back to a regular meeting.

CARRIED UNANIMOUSLY

16 Adjournment

2025-158

Reeve Tuttosi – Councillor Mykula

Resolved that we now adjourn to meet again on September 15, 2025 at 8:30 a.m. at the RM Office for a Regular Council meeting or at the call of the Reeve.

Time: 8:37 p.m.

CARRIED UNANIMOUSLY

DRAFT