



**Rural Municipality of Whitehead
Meeting Minutes**

Regular Meeting of Council October 14, 2025 - 05:30 PM (RM Office)

In attendance: Reeve Trevor Tuttosi, Councillor Kaley Mykula, Councillor Jeff Owens, Councillor Curtis Storey, Councillor Chris Semeschuk, Councillor Dennis Foerster

Regrets: Councillor Kevin Klassen

- 2025-176

1

CALL TO ORDER
- 2025-177

2

ADOPTION OF THE AGENDA
Councillor Mykula - Councillor Foerster
Resolved that the Agenda be adopted as amended.
CARRIED UNANIMOUSLY
- 2025-178

3

ADOPTION OF MINUTES AS CIRCULATED
Councillor Foerster - Councillor Owens
Resolved that the Regular Meeting minutes from September 15, 2025 be approved as presented.
CARRIED
- 2025-179

4

DECLARATION OF CONFLICT OF INTEREST
- 2025-178

5

PUBLIC HEARINGS
Councillor Semeschuk - Councillor Storey
Be it resolved that the regular meeting of council be recessed to allow Council to hold a Combined Public Hearing to receive representations for any person who wishes to make them in respect to the following:

Orr - 107 Montrose Street
Variance V2025-08
Variance V2025-09

Time: 5:33 pm
CARRIED UNANIMOUSLY
- 2025-179

5.1

Close Combined Public Hearing
Councillor Storey - Councillor Foerster
Whereas all representatives in regard to matters listed below have been dealt with:

Orr - 107 Montrose Street
Variance V2025-08
Variance V2025-09

Therefore be it resolved that the combined public hearing be concluded, and council resume its normal order of business.

Time: 5:41 pm
CARRIED UNANIMOUSLY

2025-180	5.2	Variance V2025-08 - Orr - 107 Montrose Street Councillor Owens - Councillor Storey
		Whereas Kelvin Orr applied for a variance to allow for the reduced minimum site width for proposed Lot 2 in the "RS" Residential Serviced Zone down from 50 feet to 39 feet.
		And whereas a public hearing was held this day to hear any representation for or against the application.
		Therefore, be it resolved that Variance Order V2025-08 be approved.
		CARRIED
2025-181	5.3	Variance V2025-09 - Orr - 107 Montrose Street Reeve Tuttosi - Councillor Mykula
		Whereas Kelvin Orr applied for a variance to allow for the reduced side yards for an accessory structure in proposed Lot 1 in the "RS" Residential Serviced Zone down from 3 feet to 1 feet.
		And whereas a public hearing was held this day to hear any representation for or against the application.
		Therefore, be it resolved that Variance Order V2025-09 be approved.
		CARRIED
	6	PRESENTATIONS AND DELEGATIONS
	7	BYLAWS AND POLICIES
	7.1	Alexander Waste Transfer Site Policy - Update
		Administration provided an update on the draft hazardous waste reimbursement program and advised Council that the scope of review had expanded as the Alexander Waste Transfer Site required a full policy. Council discussed and provided feedback on draft proposals for the reimbursement restrictions and structure.
	8	SUBDIVISION
	9	UNFINISHED BUSINESS
2025-182	9.1	Appointment to Board of Revision Councillor Mykula - Councillor Storey
		Be it resolved that the following Council members are hereby appointed to the 2025 Board of Revision:
		Chair - Councillor Dennis Foerster Member - Councillor Chris Semeschuk Member - Councillor Kevin Klassen Alternate - Councillor Kaley Mykula
		CARRIED UNANIMOUSLY
	10	NEW BUSINESS

- 2025-183

10.1

Reserve Bid for Tax Sale Proceedings

Councillor Foerster - Councillor Owens

WHEREAS pursuant to S.372 of The Municipal Act a municipality may set a reserve bid in the amount of the tax arrears and costs in respect of the property.

BE IT RESOLVED THAT the Rural Municipality of Whitehead place a reserve bid on all properties in the amount of all arrears and costs in respect of the property.

Name	Yes	No	Abstained	Absent
Dennis Foerster		✓		
Kevin Klassen				✓
Kaley Mykula	✓			
Jeff Owens	✓			
Chris Semeschuk			✓	
Curtis Storey	✓			
Trevor Tuttosi	✓			

CARRIED

2025-184

10.3

Holiday Office Closure

Councillor Foerster - Councillor Owens

Resolved that the Rural Municipality of Whitehead Office be closed Wednesday, December 24, 2025 at noon to Friday, January 2, 2026 inclusive and includes the following Statutory holidays:
Thursday, December 25th for Christmas Day
Friday, December 26th for Boxing Day
Thursday, January 1st for New Years Day
and will resume regular business hours on Monday, January 5, 2026.

Further be it resolved that the office will close Wednesday, December 24, 2025 at noon through Friday, January 2, 2026. Employees who choose to take said dates off will use either banked or vacation time. Employees can choose to work the four (4) mentioned days.

Further be it resolved the Rural Municipality of Whitehead Public Works department have the same Holiday Break unless required to work due to weather.

CARRIED UNANIMOUSLY

2025-185

10.4

Fall Road Gravel Crushing - Tender 2025-08

Councillor Semeschuk - Councillor Storey

Whereas the RM of Whitehead advertised a tender for a fall 2025 road gravel crushing contract with a submission deadline of October 3, 2025.

And whereas three (3) compliant bids had been submitted for the project.

Therefore, be it resolved that the Tender 2025-08 bid submitted by Bluestar Construction Ltd. in the amount of \$154,500 plus GST be approved.

CARRIED UNANIMOUSLY

11 ACCOUNTS

11.1 Accounts

2025-186

Councillor Storey - Councillor Mykula

Resolved that the List of Accounts as paid for September), cheque numbers #16596 to #16633 and EFT numbers #52 to #58 (both inclusive) totaling \$249,821.13 and Direct Deposit Register totaling \$33,579.27 including council indemnity as per by-law no. 2023-01 be approved.

CARRIED UNANIMOUSLY

11.2 Bank Reconciliation

2025-187

Councillor Owens - Councillor Storey

Resolved that the September 2025 Bank Reconciliation be approved as presented.

CARRIED UNANIMOUSLY

11.3 Budget to Actual

2025-188

Reeve Tuttosi - Councillor Owens

That the September 2025 year-to-date budget to actual report be approved as presented.

CARRIED UNANIMOUSLY

12 COMMITTEE AND BOARDS REPORTS

12.1 Western Caucus - October 17, 2025 Upcoming Meeting

12.2 LUD Report - September 2025

12.3 Souris-Glenwood Veterinary Services Board

13 CORRESPONDENCE

2025-189

Councillor Mykula - Councillor Owens

Resolved that the Correspondence listed below be received;

- Canadian Union of Postal Workers - Canada Post Mandate Review
- Manitoba Municipal Administrators - MWSB Annual Capital Budget Increase
- Canadian Union of Postal Workers - Post Office Cuts

CARRIED UNANIMOUSLY

13.1 MWSB Annual Capital Budget Increase

2025-190

Reeve Tuttosi - Councillor Semeschuk

WHEREAS the vast majority of Manitoba municipalities are in dire need of the Manitoba Water Services Board (MWSB) financial, professional, and / or related subject matter expertise assistance for every aspect of water and wastewater projects and initiatives;

AND WHEREAS the provincial economy, municipal residential and commercial growth, community development opportunities, climate resiliency, public health, and convergent federal or provincial programs are at serious risk of being postponed, cancelled, or sub optimally advanced because the MWSB is critically oversubscribed with projects and at current funding levels has a seriously compromised financial capability to complete even a fraction of the queued projects required to drive local prosperity, health, safety, and livability;

BE IT RESOLVED THAT the council of the Rural Municipality of Whitehead fully supports an immediate annual increase to the MWSB's capital budget, beginning in 2026, to \$100 million from its current \$24 million.

CARRIED UNANIMOUSLY

14 NOTICE OF MOTION

15 IN CAMERA

2025-191 Councillor Foerster - Councillor Storey

BE IT RESOLVED THAT this regular meeting now adjourns to an “in camera” meeting to discuss matters in the preliminary stages as per Subsection 152(3)(b)(iii) of The Municipal Act and all matters discussed in-camera are confidential until discussed in an open meeting as per Section 83(1)(d) of The Municipal Act.

CARRIED UNANIMOUSLY

15.1 Legal Matters

15.2 BACK TO OPEN SESSION

2025-192 Reeve Tuttosi - Councillor Mykula

BE IT RESOLVED THAT this ‘in camera’ meeting does now resume back to a regular meeting.

CARRIED UNANIMOUSLY

16 Adjournment

2025-193 Reeve Tuttosi - Councillor Mykula

Resolved that we now adjourn to meet again on November 10, 2025 at 8:30 a.m. for a Regular Council meeting or at the call of the Reeve.

Time: 8:13 pm

CARRIED UNANIMOUSLY