

**RURAL MUNICIPALITY OF WHITEHEAD  
MINUTES: COUNCIL MEETING  
December 14th, 2020**

The regular meeting of the Council of the Rural Municipality of Whitehead was held via Zoom at Alexander, Manitoba on Monday December 14th, 2020.

**MEMBERS PRESENT:**

Reeve Allan Sutherland

Councilors:

Curtis Storey

Trevor Tuttosi

Darryl Speers

Chris Semeschuk

John Bokkel

Dennis Foerster

Cindy Izzard, CAO

Reeve Allan Sutherland called the meeting to order at 8:30 a.m.

**1. C. Semeschuk – T. Tuttosi:**

Resolved that the Agenda be adopted as presented.

For: 5

Against: 0

**CARRIED**

**John Bokkel left the meeting at 8:35 am**

**2. T. Tuttosi – C. Semeschuk:**

Resolved that the minutes of the following meetings be adopted as presented.

Regular Meeting – November 24, 2020

For: 5

Against: 0

**CARRIED**

**3. D. Speers – T. Tuttosi:**

Resolved that the Correspondence listed below be read and ordered filed.

1. 988 Motion

2. Legion

3. Marsden RD email

For: 5

Against: 0

**CARRIED**

**John Bokkel rejoined meeting and Dennis Foerster arrived at 8:44 am**

**4. D. Speers – D. Foerster**

Whereas a Comparison spreadsheet was provided to Council of Cemetery Fees charged in surrounding and similarly sized municipalities:

Now therefore be it resolved the RM of Whitehead adopt the following Fee Schedule for the Alexander Cemetery:

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Perpetual Care:       \$400.00  
Plot:                   \$400.00

Administrative Fees   \$   0.00

Transfer of Deed (Certificate)       \$50.00

For:                   7

Against:             0

**CARRIED**

**5. T. Tuttosi - C. Storey:**

Resolved that the List of Accounts as paid for November 30, 2020, cheques numbers 13488 to 13539 (both inclusive) totaling \$2,072,784.99 and Direct Deposit Register totaling \$25,806.38 be approved.

For:                   7

Against:             0

**CARRIED**

**6. J. Bokkel – C. Semeschuk:**

Resolved the Rural Municipality of Whitehead approve the November 2020 Bank Reconciliation as presented.

For:                   7

Against:             0

**CARRIED**

**7. D. Speers – C. Semeschuk:**

Resolved that the Financial Statements for the period ending November 2020 be approved as presented.

For:                   7

Against:             0

**CARRIED**

**8. T. Tuttosi – D. Speers:**

Resolved the Rural Municipality of Whitehead renew the annual agreement with Paymate Software for 2021 at a cost of \$355.00 plus GST.

For:                   7

Against               0

**CARRIED**

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**9. J. Bokkel – C. Storey:**

Resolved the Rural Municipality of Whitehead write off the following tax interest:

<u>Roll #</u>	<u>Amount</u>
82155	\$ 6.52
82160	\$ 6.52
82165	\$ 6.52
82170	\$ 6.52
82175	\$ 6.52
82180	\$ 6.52
82185	\$ 6.52
82190	\$ 6.52
112200	\$60.14
112100	\$22.93

For: 7  
Against: 0

**CARRIED**

**10. D. Speers – D. Foerster:**

Be it resolved that the council indemnity accounts in the sum gross total amount of \$5535.02 be approved for payment as follows:

<b>Nov 30/20</b>	<b>Bokkel John</b>	<b>Foerster Dennis</b>	<b>Semeschuk Chris</b>	<b>Speers Darryl</b>	<b>Storey Curtis</b>	<b>Sutherland Allan</b>	<b>Tuttosi Trevor</b>
Basic Indemnity	694.28	694.28	694.28	694.28	694.28	935.34	694.28
Cell Phone	25.00	25.00	25.00	25.00	25.00	25.00	25.00
Mileage (inside RM)	-		-	-	-		-
Mileage (outside RM)	-		-	-	-		80.00
Convention/Seminars	-		-	-	-		60.00
Committee Meetings	-		-	-	-		60.00
Meals/Hotels			-	-	-		-
Water CO-OP Meetings	-		-	-	-		40.00
Water CO-OP Mileage	-		-		-		19.00
<b>Gross Total</b>	<b>719.28</b>	<b>719.28</b>	<b>719.28</b>	<b>719.28</b>	<b>719.28</b>	<b>960.34</b>	<b>978.28</b>

For: 7  
Against: 0

**CARRIED**

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**11. T. Tuttosi – J. Bokkel:**

Resolved the Rural Municipality of Whitehead renew the annual agreement with Munisoft for the year 2021 at a cost of \$ 4165.00 plus GST and PST.

For: 7

Against: 0

**CARRIED**

**12. J. Bokkel – C. Storey:**

Resolved the Rural Municipality of Whitehead renew the 2021-2022 annual membership with the Federation of Canadian Municipalities at a cost of \$537.55 plus GST.

For: 7

Against: 0

**CARRIED**

**13. D. Speers – D. Foerster:**

Resolved the RM of Whitehead Council approve Councillor Trevor Tuttosi attend the Interactive Webinar To the Finish Line .... and Beyond: Setting Realistic Priorities on January 28, 2021 from 9:00 am to 12:00 pm.

Be it further resolved the fee of \$100.00 plus GST be paid to the AMM and per Diem be paid.

For: 7

Against: 0

**CARRIED**

**Council recessed for a 10-minute break and resumed at 10:12 a.m.**

**14. J. Bokkel – T. Tuttosi:**

**WHEREAS** Section 365(2) of The Municipal Act provides that Council may in any year designate the immediately preceding year, or any earlier year, as the year for which properties, the taxes in respect of which are in arrears for the year, must be offered for sale by auction to recover the tax arrears and costs;

**BE IT RESOLVED THAT** the Designated Year for which properties in arrears be offered for sale by auction, be 2020 (meaning all properties with outstanding taxes from the year 2019 or prior); and

**BE IT FURTHER RESOLVED THAT** in accordance with s. 363 (1) of the Municipal Act, “costs” shall be the actual costs incurred by the municipality for each parcel listed for the tax sale plus an administration fee of \$50.00 per roll as set forth in Manitoba Regulation 50/97 and

**BE IT FURTHER RESOLVED THAT** the tax sale be held November 19, 2021 at 10:00 am at the Rural Municipality of Whitehead council chambers.

For: 7

Against: 0

**CARRIED**

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**15. C. Semeschuk – C. Storey:**

Whereas the municipal assessor has provided a report of assessment changes (increases & decreases) under Section 300 (6) of the Municipal Act for the year 2020;

Rural Municipal  
LUD of Alexander

Therefore, be it resolved that the 2020 taxes be ordered increased and/ or decreases as indicated in the report:

Increases:

Rural Municipal	\$28,597.85
LUD of Alexander	\$ 4,698.16

Decreases:

Rural Municipal	\$ 1,387.22
LUD of Alexander	\$ 0

For: 7  
Against: 0

**CARRIED**

**16. D. Speers – T. Tuttosi:**

Resolved the RM of Whitehead hire BlueStar Construction to crush 20,000 yds of gravel for the upcoming 2021 season.

For: 7  
Against: 0

**CARRIED**

**17. T. Tuttosi - D. Speers:**

Resolved that a Municipal Pledge of Taxes be made to the Westoba Credit Union Limited for the year 2021.

For: 7  
Against: 0

**CARRIED**

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**18. C. Storey – D. Foerster:**

Whereas Section 163 of The Municipal Act states that a municipal corporation may adopt an interim operating budget for the year 2021.

Therefore, be it resolved that the following budgeted interim expenditures be set for 2021:

1. General Services	\$200,000.00
2. Protective Services	\$100,000.00
3. Transportation Services	\$300,000.00
4. Environmental Health Services	\$ 50,000.00
5. Public Health & Welfare Services	\$ 25,000.00
6. Environmental Development Services	\$ 25,000.00
7. Economic Development Services	\$ 50,000.00
8. Recreation & Cultural Services	\$ 25,000.00
9. Fiscal Services	\$200,000.00

For: 7

Against: 0

**CARRIED**

**19. D. Speers – J. Bokkel:**

Resolved the RM of Whitehead transfer the Covid-19 relief Grant in the amount of \$99,000.00 to the General Reserve.

For: 7

Against: 0

**CARRIED**

**20. C. Semeschuk – T. Tuttosi:**

Whereas the Manitoba Water Services Board in conjunction with Stantec Engineering has provided a Proposed Building/Reservoir Expansion plan to the RM of Whitehead Council for the Whitehead Elton Regional Water Cooperative Water Treatment Plant.

Now therefore be it resolved the RM of Whitehead approve the preferred Option # 1 to build the expansion on the east side of the existing building.

For: 7

Against: 0

**CARRIED**

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**21. T. Tuttosi – D. Foerster:**

Whereas Manitoba Infrastructure, Technical Services & Operations Division has notified the RM of Whitehead of a construction project proposed for 2021 that involves approximately 22.8 kilometers of the PTH No. 1 west of PTH No. 21 to the east junction of PR No. 250;

And whereas frost tapers will be installed at three culvert locations with the project limits.

Now therefore be it resolved the RM of Whitehead has no concerns with said installations at the culvert locations within the RM of Whitehead.

For: 6

Against: 0

Curtis Story Abstained

**CARRIED**

**22. J. Bokkel – C. Semeschuk:**

BE IT RESOLVED THAT this regular meeting now adjourns to an “in camera” meeting to discuss matters in the preliminary stages as per Subsection 152(3)(b)(iii) of The Municipal Act and all matters discussed in-camera are confidential until discussed in an open meeting as per Section 83(1)(d) of The Municipal Act.

Time: 10:50 AM

For: 7

Against: 0

**CARRIED**

**23. T. Tuttosi – C. Semeschuk:**

BE IT RESOLVED THAT this ‘in camera’ meeting does now resume back to a regular meeting.

Time: 11:11 AM

For: 7

Against: 0

**CARRIED**

**24. D. Speers – D. Foerster:**

Resolved Wages Set for 2021 with a 2.2 % wage increase for all employees, part time and full time.

For: 7

Against: 0

**CARRIED**

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**25. T. Tuttosi – D. Speers:**

Resolved the RM of Whitehead give first reading to By-law No. 2020-04, Being a By-law to amend the RM of Whitehead Zoning Bylaw No. 2123 to rezone part of the SE 34-10-20 WPM from an AG (Conservation Overlay) zone to an AG Limited Zone.

For: 5

Against: 0

**CARRIED**

**26. C. Semeschuk – D. Speers:**

Resolved that we now adjourn to meet again on January 11, 2021 at 8:30 am for a Regular Council meeting or at the call of the Reeve.

Adjourn Time: 11:11 AM

For: 7

Against: 0

**CARRIED**

All the above resolutions were passed unanimously unless otherwise stated.

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REEVE

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CHIEF ADMINISTRATIVE OFFICER