



**Rural Municipality of Whitehead
Inaugural Meeting Minutes
Regular Meeting of Council November 14, 2022 - 08:30 AM**

In attendance: Reeve Trevor Tuttosi, Councillor Dennis Foerster, Councillor Kevin Klassen, Councillor Kaley Mykula, Councillor Jeff Owens, Councillor Chris Semeschuk and Councillor Curtis Storey

1 CALL TO ORDER

2 ADOPTION OF THE AGENDA

2022-529

Councillor Tuttosi - Councillor Semeschuk

Resolved that the Agenda be adopted as amended by adding 12.7 - Snow Removal Agreement. **CARRIED UNANIMOUSLY**

3 ADOPTION OF MINUTES AS CIRCULATED

2022-530

Councillor Mykula - Councillor Semeschuk

Resolved that the minutes from October 11, 2022, October 13, 2022 and November 8, 2022 be approved as presented. **CARRIED UNANIMOUSLY**

4 PUBLIC HEARINGS

5 DELEGATIONS

5.1 Kelly Crosson - Whitehead Fire Chief

Chief Crosson provided an overview of the Whitehead Fire Department

6 BYLAWS AND POLICIES

7 ACCOUNTS

2022-531

Councillor Klassen - Councillor Owens

Resolved that the List of Accounts as paid for October, cheques numbers #14729 to #14772 (both inclusive) totaling \$212,758.87 and Direct Deposit Register totaling \$26,806.58 be approved. **CARRIED UNANIMOUSLY**

7.1 October Budget to Actual

2022-532

Councillor Semeschuk - Councillor Storey

That the budget to actual report be approved as amended to correct the Transportation line. **CARRIED UNANIMOUSLY**

8 CORRESPONDENCE

2022-533

Councillor Storey - Councillor Mykula

Resolved that the Correspondence listed below be read and ordered filed.

1. RCMP Policing Report
2. First Responder Training Structure in Brandon
3. Convention Meeting Request - AMM
4. Highway Traffic Act Bill 46 - Prohibit Driving on Closed Roads
5. Approved 2022 Mitigation and Preparedness Program Projects
6. Statement from Municipal Relations Minister. **CARRIED UNANIMOUSLY**

9 SUBDIVISION

10 UNFINISHED BUSINESS

10.1 Whitehead Hall

Ms. Carriere updated new Council members on the situation at the Whitehead Hall and would seek additional recommendations and quotes for same.

10.2 Provincial Covid-19 Funding

2022-534

Councillor Storey - Councillor Owens

Be It Resolved that the Covid-19 money be used for:
1- Laptops/Surfaces for council approx. the \$500.00 dollar value
2- That \$8,500.00 be granted to the fire department to purchase a utility trailer for the water rescue.
3- Hook up RF Now at the Kemany Hall and cover the monthly rental for 1 year
CARRIED UNANIMOUSLY

10.3 Western Manitoba Regional Library Non-Resident Membership

To be discussed during budget preparation.

10.4 Communications Tower Update

Ms. Carriere advised she had spoken with the company and that a new location was being investigated, should the new location be sufficient for them and the land owner an application would be submitted in the future.

11 NEW BUSINESS

11.1 Appointment of Deputy Reeve

2022-535

Councillor Owens - Councillor Mykula

That Councillor Curtis Storey is appointed Deputy Reeve for six (6) months, ending May 8, 2023. **CARRIED UNANIMOUSLY**

11.2 Appointments to Boards and Committees

2022-536

Councillor Foerster - Councillor Storey

Whereas By-law No. 2018-09 - Organizational by-law states the Standing Committees of council.

Therefore Reeve Tuttosi assigns the following council members to the listed committees:

- Finance Committee - Committee of the Whole
- LUD of Alexander - Councillor Kaley Mykula
- Fire & Emergency Services - Councillors Curtis Storey & Kevin Klassen
- Personnel - Committee of the Whole
- Drainage - Committee of the Whole
- Transfer Station - Committee of the Whole
- Machinery (Point of Contact) - Committee of the Whole
- Southwest Weed District - Councillors Curtis Storey & Chris Semeschuk
- Souris & Glenwood Vet Clinic Board - Councillor Dennis Foerster
- Whitehead Eldon Regional Water Co-op - Reeve Trevor Tuttosi, Councillor Jeff Owens and CAO Danniele Carriere
- Western Caucus - Reeve Trevor Tuttosi and Deputy Reeve Curtis Storey

CARRIED UNANIMOUSLY

2022-537 **11.3 AMM Delegates**
 Councillor Tuttosi - Councillor Foerster

Whereas the Association of Manitoba Municipalities annual fall convention will be held in Winnipeg from November 21 - 23, 2022.

Therefore Be It Resolved that the following members of council and administrative attend the AMM Fall Convention.

- Danniele Carriere, CAO
- Reeve Tuttosi
- Councillor Semeschuk
- Councillor Storey
- Councillor Klassen
- Councillor Foerster
- Councillor Mykula. **CARRIED UNANIMOUSLY**

2022-538 **11.4 Regular Meeting of Council January 9, 2023**
 Councillor Storey - Councillor Mykula

Be It Resolved that the Regular Meeting of Council scheduled on January 9, 2023 be moved to 9:30am. **CARRIED**

2022-539 **11.5 Write-off of Fees and Interest**
 Councillor Mykula - Councillor Storey

Resolved that following fees and interest be written off;

050800 - \$32.59	15900 \$13.42
089500 - \$25.79	15950 \$1.25
089800 - \$28.08	28900 \$.015
031700 - \$20.50	34800 \$45.22
031800 - \$17.50	57800 \$.011
044600 - \$2.25	75300..\$38.94
044800 - \$4.46	55315 \$48.08
080200 - \$12.97	70930 \$49.01
114700 - \$6.27	87510 \$49.01
114800 - \$3.82	93000 \$5.73
15800 - \$5.66	93001 \$31.21
95000 \$.70	1039520 \$36.03

CARRIED UNANIMOUSLY

11.6 Board of Revision - Assessment Appeals
 Cancelled

2022-540 **11.7 Snow Removal Agreement**
 Councillor Klassen - Councillor Mykula

Whereas The Government of Manitoba represented by the Minister of Transportation & Infrastructure had prepared a Snow Removal Agreement for PTH 1 to PR 250. And Whereas public works employees would be responsible for snow removal along same.

Therefore Be It Resolved that council authorizes the CAO to sign the Snow Removal Agreement. **CARRIED UNANIMOUSLY**

12 NOTICE OF MOTION

13 COMMITTEE AND BOARDS REPORTS

Ms. Carriere provided an updated on the LUD Committee, Waste Disposal Site and Fire & Emergency Services

- 2022-541 **14 IN CAMERA**
Councillor Semeschuk - Councillor Storey
- BE IT RESOLVED THAT this regular meeting now adjourns to an “in camera” meeting to discuss matters in the preliminary stages as per Subsection 152(3)(b)(iii) of The Municipal Act and all matters discussed in-camera are confidential until discussed in an open meeting as per Section 83(1)(d) of The Municipal Act.
Time: 11:37. **CARRIED UNANIMOUSLY**
- 2022-542 **14.1 RESUME OPEN SESSION**
Councillor Mykula - Councillor Storey
- BE IT RESOLVED THAT this ‘in camera’ meeting does now resume back to a regular meeting. Time: 12:27 **CARRIED UNANIMOUSLY**
- 2022-543 **14.2 Signing Authority**
Councillor Storey - Councillor Foerster
- Be It Resolved that Reeve Trevor Tuttosi and Councillor Jeff Owens be authorized as a signing authority for the RM of Whitehead removing Allan Sutherland and John Bokkel.
CARRIED UNANIMOUSLY
- 2022-544 **14.2.1 Councillor Training**
Councillor Tuttosi - Councillor Klassen
- Be It Resolved that Councillors' who were absent for the Council Orientation be required to receive training on the sections missed. **CARRIED UNANIMOUSLY**
- 2022-545 **15 Adjournment**
Councillor Storey - Councillor Mykula
- Resolved that we now adjourn to meet again on December 12, 2022 at 8:30 am for a Regular Council meeting or at the call of the Reeve.
Time: 12:29

Reeve

Chief Administrative Officer