



Rural Municipality of Whitehead

Meeting Minutes

Regular Meeting of Council April 13, 2026 - 05:30 PM (RM Office)

In attendance: Reeve Trevor Tuttosi, Councillor Jeff Owens, Councillor Curtis Storey, Councillor Chris Semeschuk, Councillor Kevin Klassen

Regrets: Councillor Dennis Foerster, Councillor Kaley Mykula

1 CALL TO ORDER

2 ADOPTION OF THE AGENDA

2026-067

Councillor Klassen - Councillor Storey

Resolved that the Agenda be adopted as amended.

CARRIED UNANIMOUSLY

3 ADOPTION OF MINUTES AS CIRCULATED

2026-068

Councillor Semeschuk - Councillor Storey

Resolved that the regular minutes from March 9, 2026 and special minutes from March 17, 2026 and March 31, 2026 be approved as presented.

CARRIED UNANIMOUSLY

4 DECLARATION OF CONFLICT OF INTEREST

5 PRESENTATIONS AND DELEGATIONS

6 PUBLIC HEARINGS

2026-069

Councillor Storey - Councillor Owens

Be it resolved that the regular meeting be recessed to allow Council to hold Public Hearings, in accordance with The Planning Act, to receive any representations with respect to the following:

Williamson - NE 19-9-21

Conditional Use Application 2026-01 & Variance Application No. 2026-01

Suski - NW 33-10-20

Variance Application VO2026-02

RM of Whitehead - 1009 2nd Avenue, Alexander

Variance Application VO2026-03

Time: 5:31 pm

6.1 Conditional Use Application 2026-01 & Variance Application No. 2026-01 – Williamson – NE 19-9-21 WPM

Wes and Loretta Williamson, property owners, presented the application for a secondary suite on the property and how the proposal necessitated a variance. Mr. Williamson noted that the variance was intended to accommodate a basement utilities room of the dwelling that would be moved onto the property. He also confirmed that a mobile home on the property would be sold and removed, preferably before the new secondary suite was moved onto the property.

Councillor Owens - Councillor Klassen

2026-070

Be it resolved that the joint public hearing for Conditional Use Application 2026-01 and Variance Application VO2026-01 at NE 19-9-21 WPM be concluded.

CARRIED UNANIMOUSLY

6.1.1 Variance Order 2026-01 Decision

2026-071

Councillor Klassen - Councillor Storey

Whereas Wes and Loretta Williamson applied for a Variance Order to increase the allowable Secondary Suite habitable floor space from 49% to 75% of the principal dwelling;

And whereas a public hearing was held this day to hear any representation for or against the application.

Therefore be it resolved that Variance Order V2026-01 be approved.

CARRIED UNANIMOUSLY

6.1.2 Conditional Use CO2026-01 Decision

2026-072

Reeve Tuttosi - Councillor Semeschuk

Whereas Wes and Loretta Williamson applied for a Conditional Use to allow for a Secondary Suite in the "AG" Agricultural General Zone;

And whereas a public hearing was held this day to hear any representation for or against the application.

Therefore be it resolved that Conditional Use CO2026-01 be approved.

CARRIED UNANIMOUSLY

6.2 Variance Application V2026-02 – Suski – NW 33-10-20 WPM

Jamie Suski, property owner, presented in favour the of the application, noting that it was required to meet the conditions of approval issued by Council. He confirmed that the proposal was to accommodate the existing laneway to his dwelling.

Tammy Partridge, neighboring resident, submitted a letter of opposition to the variance which was read by Administration during the hearing.

Concerns were raised regarding how a narrower laneway could negatively affect drainage management due to existing slopes and known drainage challenges in the area. Issues identified included increased risk of concentrated runoff, erosion, inadequate space for ditches and drainage infrastructure, and potential limitations for safe vehicle, service, and emergency access. Additional concern was raised about potential adverse impacts on the agricultural operation immediately south of the site, including water runoff and reduced crop productivity. Ms. Partridge requested that Council require justification for the variance, ensure drainage impacts are addressed, consider downstream agricultural effects, and require a professional drainage assessment prior to any approval.

Darlene Janssen, neighboring resident, submitted a letter in opposition to the variance which was read by Administration during the hearing. She raised concerns regarding increased residential traffic, road safety, and issues with the existing road, noting poor conditions during heavy rain and spring runoff. Further, she opposed the creation of multiple access points onto the road and emphasized risks to agricultural equipment access and resident safety. Ms. Janssen requested that Council deny or reconsider the variation unless access is provided through a single shared driveway as referenced in the subdivision summary.

2026-073

Councillor Semeschuk - Councillor Storey

Be it resolved that the Public Hearing for Variance Application VO2026-02 at NW 33-10-20 WPM be concluded.

CARRIED UNANIMOUSLY

2026-074

6.2.1 Variance Order V2026-02 Decision

Councillor Storey - Councillor Owens

Whereas Jamie and Lisa Suski applied for a variance to allow for the reduced minimum site width for proposed Lot 3 in the "RR2" Rural Residential Zone down from 200 feet to 51 feet.

And whereas a public hearing was held this day to hear any representation for or against the application.

Therefore, be it resolved that Variance Order V2026-02 be approved.

CARRIED

6.3 Variance Application 2026-03 – RM of Whitehead – 1009 2nd Avenue

Administration presented the application for an increased fence height for the front yards at the municipal Public Works shop. The intend of the fencing was to deter theft and vandalism that had affected the property multiple times in 2025.

2026-075

Councillor Owens - Councillor Klassen

Be it resolved that the Public Hearing for Variance Application VO2026-03 at 1009 2nd Avenue, Alexander be concluded.

CARRIED UNANIMOUSLY

2026-076

6.3.1 Variance Order VO2026-03 Decision

Reeve Tuttosi - Councillor Storey

Whereas the RM of Whitehead applied for a variance to increase the allowable height of fencing in a front yard from 4.0 feet to 7.0 feet in the "ML" Industrial - Light Zone;

And whereas a public hearing was held this day to hear any representation for or against the application.

Therefore, be it resolved that Variance Order V2026-03 be approved.

CARRIED UNANIMOUSLY

2026-077

6.4 Resume Regular Meeting

Councillor Klassen - Councillor Storey

Whereas all representatives in regard to matters listed below have been dealt with:

Williamson - NE 19-9-21

Conditional Use Application 2026-01 & Variance Application No. 2026-01

Suski - NW 33-10-20

Variance Application VO2026-02

RM of Whitehead - 1009 2nd Avenue, Alexander

Variance Application VO2026-03

Therefore be it resolved that the regular meeting of Council resume its normal order of business.

Time:6:05 pm

CARRIED UNANIMOUSLY

7 BYLAWS AND POLICIES

2026-078 **7.1 By-law No. 2026-02 - Tax Levy By-law - 3rd Reading**
Councillor Semeschuk - Councillor Owens

That By-Law No. 2026-02 - Tax Levy By-Law be read a third and final time.

In accordance with Section 137 of the Municipal Act, a recorded vote was taken in the motion to give by-law no. 2026-02 third reading.

Name	Yes	No	Abstained	Absent
Dennis Foerster				✓
Kevin Klassen	✓			
Kaley Mykula				✓
Jeff Owens	✓			
Chris Semeschuk	✓			
Curtis Storey	✓			
Trevor Tuttosi		✓		

CARRIED

2026-079 **7.2 By-law 2026-03 - To Amend the Zoning By-law No. 2021-04 - 1st Reading**
Councillor Storey - Councillor Owens

That By-Law No. 2026-03 - To Amend Zoning By-law No. 2021-04 be given first reading.

CARRIED

2026-080 **7.3 GG-09 - Civic Addressing Policy**
Councillor Owens - Councillor Storey

Be it resolved that GG-09, being a policy for the administration of civic addressing in the RM of Whitehead, be approved and come into immediate effect.

CARRIED UNANIMOUSLY

8 SUBDIVISION

9 UNFINISHED BUSINESS

10 NEW BUSINESS

10.1 AMM Resolutions

Administration advised that the Association of Manitoba Municipalities was accepting resolutions for consideration at district meetings in early summer. The upcoming AMM spring convention was discussed as an opportunity to discuss potential resolutions with other municipalities.

2026-081 **10.2 Fire Department - Water Tanker Project - Auction Options**
Councillor Owens - Councillor Semeschuk

Be it resolved that the Fire Department is approved to seek out auction opportunities for the purchase of the Water Tanker replacement;

And further be it resolved that any auction bids are limited to \$100,000.00CAD purchase price only, exclusive of any applicable duties, taxes, or costs of service.

TABLED

2026-082 **10.2.1 Tabling Motion**
Reeve Tuttosi - Councillor Klassen

That the above motion be tabled until further information is gathered by Administration.

CARRIED

10.3 Financial Plan Hearing Review

Council discussed the recent Financial Plan public hearing and what possible improvements could be considered in 2027 with respect to format and location. Feedback was taken under advisement for discussion with the new Council in 2027 budget deliberations.

10.4 Credit Borrowing Services

2026-083

Reeve Tuttosi - Councillor Klassen

Whereas the Rural Municipality of Whitehead has regular need of credit card borrowing for access to products and services that cannot be procured through regular invoicing;

And Whereas a borrowing amount of \$20,000 is considered a reasonable limitation which would meet the needs of the Municipality;

Therefore be it resolved that the Rural Municipality of Whitehead enter into an agreement with Scotiabank for credit card borrowing for the above amount;

And Further, that the RM of Whitehead agrees and commits to payment of same on an as-used basis.

CARRIED UNANIMOUSLY

10.5 Staff Compensation

2026-084

Councillor Klassen - Councillor Storey

Be it resolved that the recommendation by Administration with respect to staff compensation be approved and made effective May 1, 2026.

CARRIED UNANIMOUSLY

10.6 Land Lease Agreements Correction

2026-085

Councillor Semeschuk - Councillor Owens

Whereas the RM of Whitehead awarded land lease tenders for municipally owned lands at the March 10, 2025 meeting;

And Whereas the issued tender had been for a three-year term to expire March 31, 2028;

And Whereas resolutions 2025-050 and 2025-051 had an administrative error which stated the term to expire March 31, 2027, which runs contrary to the intended three-year term and the issued tender;

Therefore Be It Resolved that the land lease agreements awarded by Resolutions 2025-050 and 2025-051 on March 10, 2025 be extended to reflect the correct and intended expiry date of March 31, 2028.

CARRIED UNANIMOUSLY

11 ACCOUNTS

11.1 Accounts

2026-086

Councillor Storey - Councillor Owens

Resolved that the List of Accounts as paid for March, cheques numbers #16853 to #16886, EFT numbers #161 to #175 (both inclusive) and 3 auto withdrawals for a total of \$114,487.21 and Direct Deposit Register totaling \$27,836.87 inclusive of payroll and council indemnity as per by-law no. 2023-01 be approved.

CARRIED UNANIMOUSLY

12 COMMITTEE AND BOARDS REPORTS

12.1 LUD Report - March 2026

12.2 Vet District Working Group

12.3 Western Caucus

13 CORRESPONDENCE

2026-087

Councillor Storey - Councillor Klassen

Resolved that the Correspondence listed below be received;

Assiniboine West Watershed District - 2026/27 Levy

CARRIED UNANIMOUSLY

14 NOTICE OF MOTION

15 IN CAMERA

2026-088

Councillor Owens - Councillor Storey

BE IT RESOLVED THAT this regular meeting now adjourns to an “in camera” meeting to discuss matters in the preliminary stages as per Subsection 152(3)(b)(iii) of The Municipal Act and all matters discussed in-camera are confidential until discussed in an open meeting as per Section 83(1)(d) of The Municipal Act.

CARRIED UNANIMOUSLY

15.1 Personnel

15.2 BACK TO OPEN SESSION

2026-089

Councillor Klassen - Councillor Storey

BE IT RESOLVED THAT this ‘in camera’ meeting does now resume back to a regular meeting.

CARRIED UNANIMOUSLY

16 Adjournment

2026-090

Councillor Klassen - Councillor Storey

Resolved that we now adjourn to meet again on May 11, 2026 at 8:30 a.m. for a Regular Council meeting or at the call of the Reeve.