



Rural Municipality of Whitehead
November 10, 2025 - Regular Meeting of Council - 08:30 AM (RM Office)

1 CALL TO ORDER

2 ADOPTION OF THE AGENDA

3 ADOPTION OF MINUTES AS CIRCULATED

📎 Regular Minutes - October 14, 2025

📎 Special Minutes - October 22, 2025

4 DECLARATION OF CONFLICT OF INTEREST

5 PUBLIC HEARINGS

6 PRESENTATIONS AND DELEGATIONS

6.1 Carole Williams - Souris Valley Recreation

7 BYLAWS AND POLICIES

7.1 Development Plan Amending By-law No. 2025-06

📎 Development Plan Amending By-law 2025-06 - 1st Reading DRAFT

7.2 PW-11 Alexander Waste Transfer Station Operations

📎 PW-11 WTS Policy - DRAFT

8 SUBDIVISION

9 UNFINISHED BUSINESS

10 NEW BUSINESS

10.1 2026 Meeting Dates & Locations

📎 Administrative Report - 2026 Meetings

10.2 Annual Schedule of Fees - FEESCHEDREG-002

📎 FEESCHEDREG - 002 - DRAFT

10.3 2025 Tax Sale

10.4 Fire Department - Truck Purchase Request

10.5 Board of Revision - Adopt Revisions

10.6 Appointment of Deputy Reeve






10.7 AMM Convention Discussion

10.8 Souris-Glenwood Vet Board - Grant Request

📎 Souris Glenwood Vet Board - Request Letter

11 ACCOUNTS

11.1 Accounts

- 11.2  October 2025 Cheque Listing
Budget to Actual
-  October 2025 Budget to Actual
- 12 **COMMITTEE AND BOARDS REPORTS**
- 13 **CORRESPONDENCE**
 -  Residents Letter - Legal Fees & Tax Sale
 -  STARS - Thanks and Request for Support
 -  Crime Stoppers - Request for Support
- 14 **NOTICE OF MOTION**
- 15 **IN CAMERA**
- 16 **Adjournment**



**Rural Municipality of Whitehead
Meeting Minutes**

Regular Meeting of Council October 14, 2025 - 05:30 PM (RM Office)

In attendance: Reeve Trevor Tuttosi, Councillor Kaley Mykula, Councillor Jeff Owens, Councillor Curtis Storey, Councillor Chris Semeschuk, Councillor Dennis Foerster

Regrets: Councillor Kevin Klassen

- 2025-176

1

CALL TO ORDER
- 2025-177

2

ADOPTION OF THE AGENDA
Councillor Mykula - Councillor Foerster
Resolved that the Agenda be adopted as amended.
CARRIED UNANIMOUSLY
- 2025-178

3

ADOPTION OF MINUTES AS CIRCULATED
Councillor Foerster - Councillor Owens
Resolved that the Regular Meeting minutes from September 15, 2025 be approved as presented.
CARRIED
- 2025-179

4

DECLARATION OF CONFLICT OF INTEREST
- 2025-178

5

PUBLIC HEARINGS
Councillor Semeschuk - Councillor Storey
Be it resolved that the regular meeting of council be recessed to allow Council to hold a Combined Public Hearing to receive representations for any person who wishes to make them in respect to the following:

Orr - 107 Montrose Street
Variance V2025-08
Variance V2025-09

Time: 5:33 pm
CARRIED UNANIMOUSLY
- 2025-179

5.1

Close Combined Public Hearing
Councillor Storey - Councillor Foerster
Whereas all representatives in regard to matters listed below have been dealt with:

Orr - 107 Montrose Street
Variance V2025-08
Variance V2025-09

Therefore be it resolved that the combined public hearing be concluded, and council resume its normal order of business.

Time: 5:41 pm
CARRIED UNANIMOUSLY

- 2025-180

5.2

Variance V2025-08 - Orr - 107 Montrose Street

Councillor Owens - Councillor Storey

Whereas Kelvin Orr applied for a variance to allow for the reduced minimum site width for proposed Lot 2 in the "RS" Residential Serviced Zone down from 50 feet to 39 feet.

And whereas a public hearing was held this day to hear any representation for or against the application.

Therefore, be it resolved that Variance Order V2025-08 be approved.

CARRIED
- 2025-181

5.3

Variance V2025-09 - Orr - 107 Montrose Street

Reeve Tuttosi - Councillor Mykula

Whereas Kelvin Orr applied for a variance to allow for the reduced side yards for an accessory structure in proposed Lot 1 in the "RS" Residential Serviced Zone down from 3 feet to 1 feet.

And whereas a public hearing was held this day to hear any representation for or against the application.

Therefore, be it resolved that Variance Order V2025-09 be approved.

CARRIED
- 6

PRESENTATIONS AND DELEGATIONS
- 7

BYLAWS AND POLICIES
- 7.1

Alexander Waste Transfer Site Policy - Update

Administration provided an update on the draft hazardous waste reimbursement program and advised Council that the scope of review had expanded as the Alexander Waste Transfer Site required a full policy. Council discussed and provided feedback on draft proposals for the reimbursement restrictions and structure.
- 8

SUBDIVISION
- 9

UNFINISHED BUSINESS
- 2025-182

9.1

Appointment to Board of Revision

Councillor Mykula - Councillor Storey

Be it resolved that the following Council members are hereby appointed to the 2025 Board of Revision:

Chair - Councillor Dennis Foerster

Member - Councillor Chris Semeschuk

Member - Councillor Kevin Klassen

Alternate - Councillor Kaley Mykula

CARRIED UNANIMOUSLY
- 10

NEW BUSINESS

10.1 Reserve Bid for Tax Sale Proceedings

2025-183 Councillor Foerster - Councillor Owens

WHEREAS pursuant to S.372 of The Municipal Act a municipality may set a reserve bid in the amount of the tax arrears and costs in respect of the property.

BE IT RESOLVED THAT the Rural Municipality of Whitehead place a reserve bid on all properties in the amount of all arrears and costs in respect of the property.

Name	Yes	No	Abstained	Absent
Dennis Foerster		✓		
Kevin Klassen				✓
Kaley Mykula	✓			
Jeff Owens	✓			
Chris Semeschuk			✓	
Curtis Storey	✓			
Trevor Tuttosi	✓			

CARRIED

10.2 Whitehead Elton Regional Water Co-op Well Installation Location

WERWC board members provided Council an update on the Water Treatment Plant expansion and the current areas of well exploration. Discussion reflected concerns regarding timelines, well sustainability, and increased costs.

10.3 Holiday Office Closure

2025-184 Councillor Foerster - Councillor Owens

Resolved that the Rural Municipality of Whitehead Office be closed Wednesday, December 24, 2025 at noon to Friday, January 2, 2026 inclusive and includes the following Statutory holidays:
Thursday, December 25th for Christmas Day
Friday, December 26th for Boxing Day
Thursday, January 1st for New Years Day
and will resume regular business hours on Monday, January 5, 2026.

Further be it resolved that the office will close Wednesday, December 24, 2025 at noon through Friday, January 2, 2026. Employees who choose to take said dates off will use either banked or vacation time. Employees can choose to work the four (4) mentioned days.

Further be it resolved the Rural Municipality of Whitehead Public Works department have the same Holiday Break unless required to work due to weather.

CARRIED UNANIMOUSLY

10.4 Fall Road Gravel Crushing - Tender 2025-08

2025-185 Councillor Semeschuk - Councillor Storey

Whereas the RM of Whitehead advertised a tender for a fall 2025 road gravel crushing contract with a submission deadline of October 3, 2025.

And whereas three (3) compliant bids had been submitted for the project.

Therefore, be it resolved that the Tender 2025-08 bid submitted by Bluestar Construction Ltd. in the amount of \$154,500 plus GST be approved.

CARRIED UNANIMOUSLY

11 ACCOUNTS

11.1 Accounts

2025-186

Councillor Storey - Councillor Mykula

Resolved that the List of Accounts as paid for September), cheque numbers #16596 to #16633 and EFT numbers #52 to #58 (both inclusive) totaling \$249,821.13 and Direct Deposit Register totaling \$33,579.27 including council indemnity as per by-law no. 2023-01 be approved.

CARRIED UNANIMOUSLY

11.2 Bank Reconciliation

2025-187

Councillor Owens - Councillor Storey

Resolved that the September 2025 Bank Reconciliation be approved as presented.

CARRIED UNANIMOUSLY

11.3 Budget to Actual

2025-188

Reeve Tuttosi - Councillor Owens

That the September 2025 year-to-date budget to actual report be approved as presented.

CARRIED UNANIMOUSLY

12 COMMITTEE AND BOARDS REPORTS

12.1 Western Caucus - October 17, 2025 Upcoming Meeting

12.2 LUD Report - September 2025

12.3 Souris-Glenwood Veterinary Services Board

13 CORRESPONDENCE

2025-189

Councillor Mykula - Councillor Owens

Resolved that the Correspondence listed below be received;

- Canadian Union of Postal Workers - Canada Post Mandate Review
- Manitoba Municipal Administrators - MWSB Annual Capital Budget Increase
- Canadian Union of Postal Workers - Post Office Cuts

CARRIED UNANIMOUSLY

13.1 MWSB Annual Capital Budget Increase

2025-190

Reeve Tuttosi - Councillor Semeschuk

WHEREAS the vast majority of Manitoba municipalities are in dire need of the Manitoba Water Services Board (MWSB) financial, professional, and / or related subject matter expertise assistance for every aspect of water and wastewater projects and initiatives;

AND WHEREAS the provincial economy, municipal residential and commercial growth, community development opportunities, climate resiliency, public health, and convergent federal or provincial programs are at serious risk of being postponed, cancelled, or sub optimally advanced because the MWSB is critically oversubscribed with projects and at current funding levels has a seriously compromised financial capability to complete even a fraction of the queued projects required to drive local prosperity, health, safety, and livability;

BE IT RESOLVED THAT the council of the Rural Municipality of Whitehead fully supports an immediate annual increase to the MWSB's capital budget, beginning in 2026, to \$100 million from its current \$24 million.

CARRIED UNANIMOUSLY

14 NOTICE OF MOTION

15 IN CAMERA

2025-191 Councillor Foerster - Councillor Storey

BE IT RESOLVED THAT this regular meeting now adjourns to an “in camera” meeting to discuss matters in the preliminary stages as per Subsection 152(3)(b)(iii) of The Municipal Act and all matters discussed in-camera are confidential until discussed in an open meeting as per Section 83(1)(d) of The Municipal Act.

CARRIED UNANIMOUSLY

15.1 Legal Matters

15.2 BACK TO OPEN SESSION

2025-192 Reeve Tuttosi - Councillor Mykula

BE IT RESOLVED THAT this ‘in camera’ meeting does now resume back to a regular meeting.

CARRIED UNANIMOUSLY

16 Adjournment

2025-193 Reeve Tuttosi - Councillor Mykula

Resolved that we now adjourn to meet again on November 10, 2025 at 8:30 a.m. for a Regular Council meeting or at the call of the Reeve.

Time: 8:13 pm

CARRIED UNANIMOUSLY



Rural Municipality of Whitehead
Meeting Minutes

Special Meeting of Council October 22, 2025 - 06:00 PM (RM Office)

In attendance: Reeve Trevor Tuttosi, Councillor Kevin Klassen, Councillor Jeff Owens, Councillor Curtis Storey, Councillor Chris Semeschuk

Regrets: Councillor Kaley Mykula, Councillor Dennis Foerster

- 2025-194

1

Call to Order
- 2025-194

2

Adoption of The Agenda
Reeve Tuttosi - Councillor Owens

Resolved that the Agenda be adopted as presented.

CARRIED UNANIMOUSLY
- 2025-195

3

In Camera
Reeve Tuttosi - Councillor Owens

BE IT RESOLVED THAT this regular meeting now adjourns to an “in camera” meeting to discuss matters in the preliminary stages as per Subsection 152(3)(b)(iii) of The Municipal Act and all matters discussed in-camera are confidential until discussed in an open meeting as per Section 83(1)(d) of The Municipal Act.

CARRIED UNANIMOUSLY
- 2025-196

3.1

Legal Matters
- 2025-196

3.2

Out of Camera
Reeve Tuttosi - Councillor Klassen

BE IT RESOLVED THAT this ‘in camera’ meeting does now resume back to a regular meeting.

CARRIED UNANIMOUSLY
- 2025-197

4

Adjournment
Reeve Tuttosi - Councillor Storey

Resolved that we now adjourn to meet again on (date), 2025 at (time) for a Regular Council meeting or at the call of the Reeve.

Time:7:21 p.m.

CARRIED UNANIMOUSLY

RURAL MUNICIPALITY OF WHITEHEAD
BY-LAW NO. 2025-06

BEING a By-law of the Rural Municipality of Whitehead to amend the Rural Municipality of Whitehead Municipal Development Plan By-law No. 2018-08, as amended.

WHEREAS it is necessary to pass a By-law to amend the Rural Municipality of Whitehead Development Plan;

AND WHEREAS Section 56(1) of The Planning Act provides that a Development Plan may be amended;

THEREFORE BE IT RESOLVED that the Council of the Rural Municipality of Whitehead, in open meeting assembled, enacts as follows:

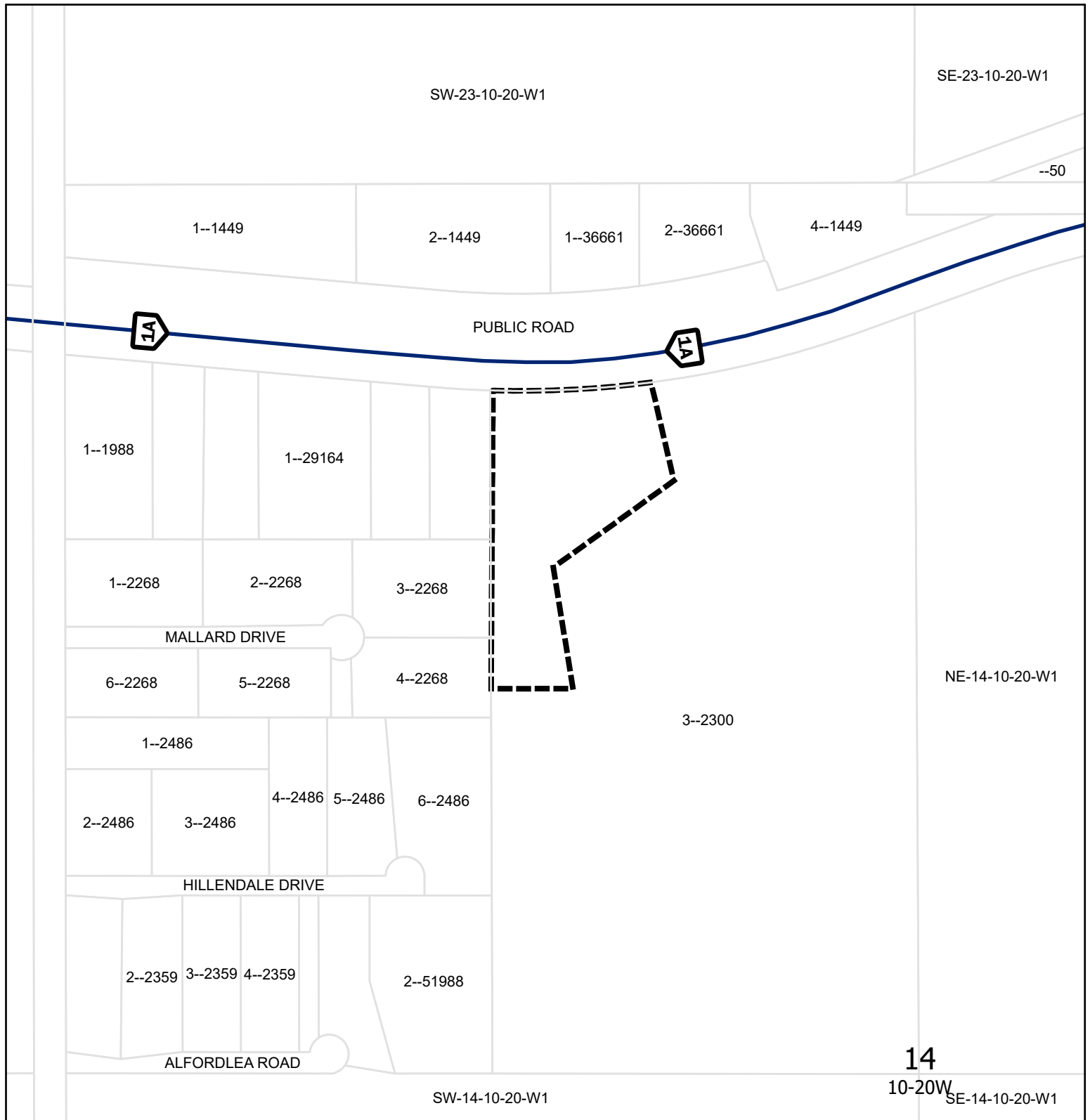
1. By-law No. 2018-08 is hereby amended as follows:
- a. Parcel: All that portion of the NW ¼ of 14-10-20 WPM, precisely those areas of Roll No. 58740 as shown on the map attached hereto as marked as Schedule “A” of this by-law, be re-designated:

FROM: “Agricultural Area” within a “Conservative” major policy area

TO: “Rural Residential Area” within a “Progressive” major policy area

DONE AND PASSED by the Council of Rural Municipality of Whitehead in meeting duly assembled at Alexander, Manitoba, this ____ day of _____ A.D. 202_.

_____ Reeve	_____ Chief Administrative Officer	
Read a first time this	day of	A.D. 202X
Read a second time this	day of	A.D. 202X
Read a third time this	day of	A.D. 202X



Schedule "A"

Attached to By-law No. 2025-06 of the Rural Municipality of Whitehead amending the Rural Municipality of Whitehead Zoning By-law No. 2018-08.



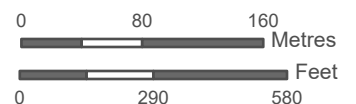
Limit of affected area

From: "Agricultural Area" within a "Conservative" major policy area
To: "Rural Residential Area" within a "Progressive" major policy area

NE-14-10-20-WPM
Being Pt. of Lot 3, Plan 2300



Date: Oct-30-2025
Map name:
WDPA_2025-06



Manitoba
Community Planning Branch
Municipal and Northern Relations



RURAL MUNICIPALITY OF WHITEHEAD		POLICY NO: PW-11
REFERENCE:	ADOPTED BY: Council	Page 1 of 6
Resolution No.	Date:	
TITLE: Alexander Waste Transfer Station Operations		DATE LAST REVIEWED BY MGMT:

1. PURPOSE:

The Rural Municipality of Whitehead (the “RM” or the “Municipality”) operates the Alexander Waste Transfer Station (the “WTS”) under Permit No. 64569 P1 issued by the Manitoba Environmental Approvals Branch. As per the permit, the municipality is required to establish and outline a guiding framework of operating the site.

This policy establishes responsibilities, practices, and programs conducted by the RM to meet provincial regulation requirements and ensure clear expectations of the WTS for residents.

2. DEFINITIONS

Approved Facility refers to a licensed hazardous waste disposal site recognized by the Province of Manitoba and Product Care Association.

Employee means any person employed by the RM and includes full time, part time, contract, or casual employees, including volunteers.

Freon Device is the common term for devices containing hazardous refrigerant chemicals and are subject to provincial regulations with respect to environmental controls and disposal.

Household Hazardous Waste are hazardous materials generated by residential households in small quantities. These are typically consumer products that pose risks due to their chemical properties.

Waste Transfer Station is a facility where municipal household waste is temporarily stored before being transported to a final disposal or processing location.

Residents/Ratepayers: Individuals who own property and/or reside within the boundaries of the RM.

3. **SCOPE**

This policy applies to the operations of the Alexander Waste Transfer Station and establishes guidelines for municipal staff, residents, and contractors. It governs the types of waste accepted at the facility, limitations on accepted waste, and prohibitions on hazardous waste. The policy is intended to serve as the operations guideline and manual for the administration and compliance of the facility with respect to the RM's permit and any other applicable Provincial or Federal Acts and regulations.

4. **SITE**

Alexander Waste Transfer Station: SW 16-10-21 WPM
Civil Address: 123083 Rd 56N
Approx. 1.5kms east of the town of Alexander

5. **HOURS OF OPERATION**

The WTS will operate seasonal hours as follows:

Summer Hours

April 1st – September 30th

Wednesdays: 5:00 p.m. to 9:00 p.m.

Saturdays: 9:00 a.m. to 5:00 p.m.

Winter Hours

October 1st – March 31st

Saturdays: 9:00 a.m. to 5:00 p.m.

5.1. Hours may be affected by holidays and for such instances the WTS will be closed and resume operations on the next regularly scheduled day of operation.

5.2. The WTS will not open for private requests outside of regular operating hours.

6. **ATTENDANT DUTIES**

Duties and responsibilities of the WTS Attendant are listed in Attachment "A" of this policy.

7. **HOUSEHOLD WASTE**

Containers for the collection of non-hazardous household waste are maintained on site and are emptied on a weekly basis.

7.1. Bulky Household Waste

Due to limited space in the household waste containers, bulky household waste is not accepted by the WTS and must be disposed of at an alternative facility. Bulky household waste refers to any item that is too large to be safely or conveniently placed in a standard waste container, exceeds 5ft in any dimension and/or exceeds 25kg in weight. This includes, but is not limited to:

*Sofas, sectionals, loveseats
Recliners, oversized armchairs
Dining tables*

*Bathtubs, shower stalls
Bed frames, mattresses, box springs*

8. **RECYCLING**

The RM participates in several programs with the intention of minimizing the quantity of material going directly to landfill.

8.1. **Recycling Containers**

Containers for the collection of recycling are maintained on site and emptied on a weekly basis. Materials accepted for recycling are reusable products listed by Multi-Material Stewardship of Manitoba (MMSM) and accepted by the City of Brandon Material Recovery Facility (MRF).

Additional information can be found at: [Recyclepedia](#) | [Simply Recycle](#)

8.2. **Metal Salvage**

Scrap metal is collected and stored on site in a designated container and removed by a contracted collection company when required.

8.2.1. Allowable items can include, but is not limited to:

<i>Washing machines & dryers</i>	<i>Water heaters</i>
<i>Dishwashers</i>	<i>Barbecues</i>
<i>Stoves & ovens</i>	<i>Snow blowers</i>
<i>Bikes (with wheels removed)</i>	

8.2.2. The scrap container will not accept the following prohibited items:

<i>Asbestos-containing scrap</i>	<i>Ballast-containing scrap</i>
<i>Capacitor-containing scrap</i>	<i>Electronic Scrap</i>
<i>Lead-containing scrap</i>	<i>Medical scrap</i>
<i>Mercury-containing Scrap</i>	<i>Radioactive scrap</i>
<i>Sludge-containing scrap</i>	<i>Tar-containing scrap</i>
<i>Un-emptied/un-punctured gas tanks</i>	<i>Un-punctured/un-cut gas bottles/cylinders/tanks</i>

8.3. **Tire Stewardship**

The RM is registered with Tire Stewardship Manitoba (TSM) and is permitted to collect and store used tires as part of the Community Scrap Tire Collection program. The RM follows the Community Policies, Procedures & Instructions as provided by TSM.

9. **BURNING**

The WTS permit allows for the burning of natural and readily combustible materials in designated areas for the collection and controlled burn when there is an appropriate volume. Yard waste is only permitted in the burn collection if loose or in paper bagging.

9.1. Burning of material is only carried out by municipal staff outside of hours of operation and with minimal wind-speed conditions. A minimum of one (1) member of staff is required to remain on-site to monitor the burn cells for the duration of a burn.

9.2. Materials not accepted in the burn collection area include items such as, but are not limited to, the following:

<i>Bales</i>	<i>Plastics</i>
<i>Plywood</i>	<i>Composites</i>
<i>Composite board</i>	<i>Rubber</i>
<i>Treated wood materials</i>	<i>Maure</i>
<i>Wood with adhesives, nails, or finishes</i>	<i>Fabrics</i>
<i>Construction materials</i>	<i>Furniture</i>
<i>Household Waste</i>	

10. HAZARDOUS AND CONSTRUCTION WASTE

To ensure safe and compliant operations of the WTS, hazardous waste of any kind is not accepted under any circumstances.

10.1. Household Hazardous Waste

The WTS does not have the facilities for the containment and storage of hazardous household waste necessary under *The Dangerous Goods Handling and Transportation Act* and other Provincial and Federal regulations. Residents must take any such waste to alternative facilities for disposal.

Items not accepted at the site include, but are not limited to:

<i>Chemical containers</i>	<i>Fuels (liquid or aerosol)</i>
<i>Oil containers</i>	<i>Pesticide containers</i>
<i>Solvents</i>	<i>E-waste (tv's, computers, stereos, etc.)</i>
<i>Lubricants</i>	<i>Fluorescent lights</i>
<i>Paints, varnishes, primers</i>	<i>Pressurized cylinders (eg., propane tanks)</i>

10.2. Construction Waste

Due to risk of hazardous contamination and space limitations as a transfer station, the WTS does not permit the disposing of commercial, construction, or demolition waste. This includes any quantity of masonry, concrete, or unseparated metals.

11. REFRIGERANT DEVICE REIMBURSEMENT PROGRAM

Provincial regulations require that any household hazardous waste collected at a transfer site is stored appropriately and removed within 30-days. As such, the Alexander WTS is unable to meet the requirements to serve as a hazardous waste collection point. The disposal of devices that contain hazardous refrigerants (Freon), is limited in available sites and are subject to fees for disposal.

Recognizing that RM residents are required to seek alternative facilities to safely and responsibly dispose of freon devices, and to encourage appropriate disposal of same, the RM will reimburse eligible costs incurred at approved facilities.

11.1. Eligible Waste Types/Costs

Costs eligible for reimbursement are limited to fees charged by a disposal facility for the disposal of a freon device. The costs associated with the disposal of **one (1)** freon device will be reimbursed in full.

11.1.1. Claims for reimbursement cannot be made for mileage, time, or equipment needed for the transport of the device to an approved facility.

11.2. Approved Facilities

Residents must use facilities listed by the Product Care Association, information of which can be found at <https://www.productcare.org/recycling-locator/>.

11.2.1. Residents are required to pay the initial dumping fees of the respective facilities, the municipality is not to be invoiced, and any such invoice will not be paid.

11.3. Reimbursement Criteria

To have eligible costs reimbursed, the claim must submit the following:

1. Primary residence address
2. Itemized receipt from the disposal facility
3. Completed reimbursement form

11.3.1. To prevent issuing reimbursements for devices not being disposed of from the municipality, claimant must be able to provide proof of primary residency within the municipality to be eligible.

11.3.2. Reimbursement of costs may only be claimed for one device annually per residency address.

11.3.3. Receipts must be itemized to ensure the claimed expense is limited to freon device disposal fees, as per 6.1 eligibility criteria. **Only receipts issued in the 30-days prior to submitting a claim will be processed.**

11.4. Funding

Reimbursements are budget dependant, and will only be processed if budgeted funds are available. The available funding is set annually as part of the financial plan.

11.5. Reimbursement Claim Procedures

Claims for reimbursement are to be made to the RM Office and will be processed within 30 days of approval.

11.5.1. Claims are to be made with the Reimbursement Claim form (Attachment B)

11.6. Reporting

Administration is to log claims and reimbursements monthly, and prepare an annual report to Council to be provided at the December meeting.

**ATTACHMENT “A”
RM OF WHITEHEAD
ALEXANDER WASTE TRANSFER STATION
ATTENDANT DUTIES**

SUMMARY:

The Waste Site Disposal Attendant is expected to take direction from the Public Works Foreman and is primarily responsible for the operation and supervision of the Waste Disposal Site on Saturdays throughout the year, and on Wednesday evenings from April 1st to September 30th.

The duties listed are not set forth for the purpose of limiting the assignment of work, and are not to be construed as a complete list of the many duties normally to be performed temporarily outside an employee’s normal course of duties.

DUTIES AND RESPONSIBILITIES:

- Ensure the proper use of the waste disposal and recycling systems at the site;
- Employee shall determine waste in all vehicles as they enter the site and direct residents to the proper dumping stations;
- Inform & educate residents of the proper disposal of materials including recycling materials to be separated and not disposed of in the household waste collection bins or in the burn pits;
- To ensure that no fires are started while the facility is open, and if a fire does ensue and becomes uncontrollable to contact the appropriate authorities;
- Monitor where residents put the garbage and recycling and move items that have been inadvertently placed in the wrong area;
- Maintain the grounds at the Waste Site in a presentable manner including general tidying as needed during working hours;
- Ensure all bin lids are closed at the end of the day;

- No fridges or air conditioners are to be accepted – unless they have the approved sticker confirming that the freon has been removed;
- No hazardous wastes are to be accepted – oil, oil filters, used needles, etc;
- No Bulky items are to be accepted and cannot be left anywhere on site;
- No dead animals;
- No landscaping or building materials such as, but not limited to, stones or cement, wire, grain, derelict vehicles or machinery;
- To report any infractions, or concerns to the Municipal Office;

- Employee shall wear a safety vest at all times;
- Operate within all current work place health and safety regulations;
- Perform other related duties as may be assigned by the Public Works contact or CAO, including occasional overtime;
- Familiarity with Waste Transfer Station Operating Permit No. 64569 P1 of the RM of Whitehead to ensure that the facility is operated according to its terms and conditions;
- To ensure that no damage comes to the facility and waste or recycling collection containers;
- Items the RM receives payment for, including scrap metal, are not to be removed at any time;
- Attendant not to be going through or removing items for personal use while on duty.

RM OF WHITEHEAD
ALEXANDER WASTE TRANSFER STATION
PW-11
ATTACHMENT “B”
Refrigerant Device Reimbursement Program
Claim Form

Refrigerant Device Reimbursement Claim Form
Rural Municipality of Whitehead
For disposal of freon-containing devices at approved facilities

Claimant Information

- Full Name: _____
- Primary Residence Address: _____
- Phone Number: _____
- Email Address (optional): _____

Device Disposal Details

- Type of Device Disposed:
 - ☐ Refrigerator
 - ☐ Freezer
 - ☐ Air Conditioner
 - ☐ Dehumidifier
 - ☐ Other: _____
- Date of Disposal: _____
- Name of Facility: _____
- Facility Location: _____

Required Attachments

Please ensure the following documents are attached:

1. ☐ **Itemized receipt** from the disposal facility (must show freon device disposal fee)
2. ☐ **Proof of residency** (e.g., utility bill, driver’s license with RM address)
3. ☐ **Completed form** (this document)

Declaration

I declare that the information provided is accurate and that the disposal was conducted in accordance with the RM of Whitehead’s Refrigerant Device Reimbursement Program.

I understand that:

- Only one device per year per residence is eligible.
- Reimbursement is limited to disposal fees only.
- Claims must be submitted within 30 days of the receipt date.
- Approval of reimbursement is subject to available budget.

Signature: _____ Date: _____

<p>OFFICE USE</p> <p>RM of Whitehead Approval Date: _____</p> <p>CAO: _____</p>



ADMINISTRATIVE REPORT TO COUNCIL

PRESENTED: November 10, 2025

BY-LAW/POLICY:

SUBJECT: 2026 Meeting Dates & Locations

AGENDA ITEM: 10.1

BACKGROUND

Council meetings are set annually so that a list of dates and locations are available to ratepayers. The RM of Whitehead has held regular meetings once per month on the second Monday at the RM Office. Adjustments are made around holidays and conferences.

In 2025, meetings were held in Kemnay Hall at the request of area residents and in the hopes of encouraging attendance. There was no significant increase in attendance from Kemnay residents, or in general, and feedback on the location related to concerns with hearing the proceedings.

The recommendation for 2026 is to hold all meetings at the RM Office.

PROPOSED DATES & LOCATION

Monday, January 12 - 8:30 am - RM Office
Monday, February 9 - 5:30 pm - RM Office
Monday, March 9 - 8:30 am - RM Office
Monday, April 13 - 5:30 pm - RM Office
Monday, May 11 - 8:30 am - RM Office
Monday, June 8 - 5:30 pm - RM Office
Monday, July 13 - 8:30 am - RM Office
Monday, August 10 - 5:30 pm - RM Office
Monday, September 8 - 8:30 am - RM Office (due to MMA)
Tuesday, October 13 - 5:30 pm - RM Office
Monday, November 9 - 8:30 am - RM Office
Monday, December 14 - 5:30 pm - RM Office

RURAL MUNICIPALITY OF WHITEHEAD
BY-LAW NO. 2024-11 ANNUAL SCHEDULE OF FEES
FEESCHEDREG - 002
SCHEDULE “A”
2026

<u>PROPERTY ADMINISTRATION</u>	2025	2026
Property Ownership Map	\$30.00	\$30.00
Replacement of Civic Address Sign & Poll*	\$140.00	At Cost

Property owner is responsible for replacement – use of municipal staff is subject to custom work order fees

<u>BOARD OF REVISION</u>		
Assessment Appeal		
Application Filing Fee (Minimum)**	\$50.00	\$50.00
Application Filing Fee (Maximum)**	\$500.00	\$500.00

** Fee is \$10 per \$100,000 of property assessed value that is the subject of appeal, as determined by the Provincial Assessment Branch, subject to a minimum fee of \$50.00 and a maximum of \$500.00.

** Filing fees are non-refundable (including withdrawals) except in the case where an appeal is successful, or an Owner/Assessor agreement is reached.

<u>DRAINAGE</u>		
Drainage Application	\$500.00	\$500.00
Application Post Drainage Works	\$5,000.00	\$5,000.00

<u>SUBDIVISION APPLICATION ADMINISTRATION FEE</u>		
Single Lot Application	\$110.00	\$175.00
Multi Lot Application – per lot	\$270.00	\$300.00

<u>ZONING AMENDMENTS</u>		
Zoning By-law Amendments	\$1,200.00	\$1,200.00
Development Plan Amendments	\$1,200.00	\$1,200.00

<u>CONDITIONAL USE & VARIANCE APPLICATIONS</u>		
Conditional Use Order	\$650.00	\$650.00
Variation Order	\$650.00	\$650.00
Retroactive Application (unauthorized activity prior to approval)	n/a	\$975.00
Minor Variance (No more than 10% variation)	n/a	\$325.00
Multiple Order Project/Application	n/a	\$650.00 + \$162.50
(applicable only when eligible for a combined hearing as per The Planning Act S. 174(1))		per additional Order

Approval is not guaranteed & fees are not refunded if denied

AGGREGATE MINING AND TRANSPORTATION FEES

As per By-Law No. 2023-05

Mining Aggregate*		
Rate per tonne	\$0.2915	\$0.2915
Rate per cubic meter	\$0.5189	\$0.5189
Transporting Aggregate (between March to November)*		
Rate per tonne	\$0.0662	\$0.0662
Rate per cubic meter	\$0.1158	\$0.1158
Transporting Aggregate (January, February and December)*		
Rate per tonne	\$0.0330	\$0.0330
Rate per cubic meter	\$0.0580	\$0.0580

*fees shall be the lesser of the amounts calculated

<u>VACANT & DERELICT BUILDINGS</u>		
Residential Boarding Building Permit	\$1,000.00	\$1,000.00
Commercial Boarding Building Permit	\$1,000.00	\$1,000.00

<u>DEMOLITION OR REMOVAL PERMITS</u>		
Administration Fee	\$60.00	\$65.00

<u>FIRE INSPECTIONS</u>		2025	2026
Hourly rate		\$110.00	\$110.00
<u>UTILITY</u>			
Utility shut off		\$25.00	\$50.00
Utility turn on		\$25.00	\$50.00
quarterly charges and fees still apply			
<u>LAGOON</u>			
As per Public Utilities Board Order 50/23			
Tipping Fee (per load)			
Within Whitehead		\$20.00	\$20.00
Outside Whitehead		\$50.00	\$50.00
<u>CEMETERY</u>			
Cemetery Plot (includes perpetual care fee)		\$1,200.00	\$1,400.00
Interment			
Casket		\$425.00	\$500.00
Cremation		\$275.00	\$350.00
Interment Surcharges			
Extra Depth		\$325.00	\$400.00
Weekend/short notice (less than 24 hours)		\$225.00	\$300.00
Contractor interment fees vary, fee schedule is only applicable to emergent work by Public Works staff			
<u>ANIMAL LICENSE</u>			
Dog – Dangerous		\$100.00	\$200.00
<u>FINANCE FEES</u>			
Tax Certificate		\$55.00	\$55.00
Document Reproduction		\$5.00	\$5.00
FIPPA Request (per hour for anything over 2 hours)		\$50.00	\$50.00
Returned Cheque		\$30.00	\$30.00
General Office Services/supplies (photocopying, etc.)		\$10.00	\$10.00
Monthly Penalty Applied to Overdue Accounts Receivable		1.25%	1.25%
Applied on the first day of each month			
Transfer outstanding utility and Accounts Receivable to Taxes		\$65.00	\$75.00
<u>WHITEHEAD HALL RENTAL</u>			
Half day (under 4 hours incl. 1 hour cleaning)		\$100.00	\$125.00
Full day (over 4 hours incl. 1 hour cleaning)		\$200.00	\$225.00
Table & Chair Rentals			
Up to 7 tables & 20 chairs		\$60.00	\$60.00
Up to 14 tables & 40 Chairs		\$120.00	\$120.00
15+ tables & 41+ Chairs		\$225.00	\$225.00
Additional Cleaning (per hour – as needed)		\$25.00	\$25.00
<u>BUSINESS LICENSE</u>			
Yearly		\$75.00	\$75.00
Transient		\$25.00	\$25.00
<u>COMMISSIONER OF OATHS/CERTIFIED TRUE COPY</u>			
1 document		\$10.00	No Charge
2-5 documents		\$15.00	\$15.00
10 + documents		\$20.00	\$20.00
<u>CUSTOM WORK ORDER</u>			
Hourly or any part thereof with signed Hold Harmless Agreement		\$185.00	\$190.00
<i>(signed Hold Harmless Agreement must be signed yearly before work will be done)</i>			

November 6, 2025

Dear Reeve Tuttosi and councillors,

Due to the many changes in the Ag veterinarian departments districts the Souris Glenwood Vet Clinic has been advised of an extra \$3000.00 available grant funding . This grant will be made available to all provincial clinics providing we maximize the municipal grants that are graciously approved by yourselves for our clinic.

Our decision to approach council was a tough call as we are very aware of economic conditions across our beautiful province that are faced by all municipalities. We respectfully request that you would consider a grant of \$408.16 that will put the clinic at the top tier every year to receive the maximum provincial funding.

Sincere Regards

Sande Denbow -secretary-treasurer

Souris Glenwood Vet Board

Report Date
2025-10-30 2:07 PM

RM of Whitehead
Payment Register
Batch: 2025-00092 to 2025-00106

Page 1

Bank Code: AP - AP-GENERAL OPER

Payment #	Vendor	Date	Amount
Computer Cheque			
16634	City of Brandon	2025-10-06	60.00
16635	Brandon Bearing Ltd.	2025-10-06	200.99
16636	C & E Locksmiths	2025-10-06	122.64
16637	Canadian Pacific Railway Co.	2025-10-06	1,614.00
16638	Robert W. Davidson	2025-10-06	17.31
16639	GYRO Souris Sand and Gravel	2025-10-06	22,575.00
16640	Heritage Co-Op 1997 Ltd.	2025-10-06	5,216.40
16641	Manitoba Hydro	2025-10-06	1,218.32
16642	Mar-Dee Enterprises	2025-10-06	141.79
16643	AMM Trading Company Ltd	2025-10-06	218.44
16644	Protelec Alarms Ltd	2025-10-06	57.12
16645	Receiver General Of Canada	2025-10-06	10,755.57
16646	Rogers	2025-10-06	90.17
16647	RBC Royal Bank	2025-10-08	5,591.87
16648	Can Fire Pyrotechnics Ltd	2025-10-16	3,150.00
16649	Dionco Sales and Service Ltd	2025-10-16	28,774.50
16650	NAPA/TRACTION Brandon	2025-10-16	6.14
16651	Fountain Tire (Brandon) LTD	2025-10-16	96.18
16652	Heritage Co-Op 1997 Ltd.	2025-10-16	3,207.09
16653	Manitoba Hydro	2025-10-16	54.36
16654	Manitoba Municipal Admin Assoc	2025-10-16	75.00
16655	Municipal Waste Management	2025-10-16	6,633.37
16656	Nurndy-Forefire Emergency Graphics	2025-10-16	177.62
16657	Ram Air Gear Dryer	2025-10-16	1,120.00
16658	Safety Chicks	2025-10-16	126.50
16659	Thompson Dorfman Sweatman	2025-10-16	2,783.20
16660	Trevor Tuttosi	2025-10-17	1,020.00
16661	AgWest Ltd	2025-10-22	616.49
16662	Brandon Bearing Ltd.	2025-10-22	24.82
16663	Circle O Alpacas	2025-10-22	750.00
16664	Fountain Tire (Brandon) LTD	2025-10-22	2,650.97
16665	GeoVerra Inc	2025-10-22	2,677.50
16666	Manitoba Hydro	2025-10-22	4,382.82
16667	Canadian Pacific Railway Co.	2025-10-30	1,614.00
16668	Ferland, Kayleigh	2025-10-30	1,500.00
16669	Heritage Co-Op 1997 Ltd.	2025-10-30	6,156.56
16670	Horizon Lab	2025-10-30	179.99
16671	Bell MTS	2025-10-30	380.07
16672	Manitoba Water Services Board	2025-10-30	70,031.20
16673	Cash	2025-10-30	290.00
16674	Prairie Battery	2025-10-30	274.99
16675	Rogers	2025-10-30	92.57
Total for Computer Cheque:			186,725.56

EFT

59	Atom-Jet Industries Ltd.	2025-10-14	177.41
60	Brandon Sun	2025-10-14	486.10
61	C & C Rentals Ltd.	2025-10-14	846.71
62	Cody Davis	2025-10-14	1,845.78
63	Duracan	2025-10-14	37.80

Report Date
2025-10-30 2:07 PM

RM of Whitehead Payment Register

Batch: 2025-00092 to 2025-00106

Page 2

Payment #	Vendor	Date	Amount
64	Keystone Planning District	2025-10-14	612.80
65	Lewis Instruments Ltd.	2025-10-14	336.00
66	MB Municipal Employees	2025-10-14	5,590.19
67	Office Innovations Inc	2025-10-14	363.45
68	Princess Auto Ltd.	2025-10-14	187.60
69	RFNow Inc	2025-10-14	705.43
70	RM of Whitehead	2025-10-14	1,103.90
71	David Roberts	2025-10-14	40.00
72	Taxervice	2025-10-14	1,853.25
73	Cook Kelsey	2025-10-23	224.00
74	Kelly Crosson	2025-10-23	123.19
75	Duracan	2025-10-23	102.90
76	Macovee Mobile Heavy Equipment R	2025-10-23	924.00
77	Prairie By-Law Enforcement	2025-10-23	157.50
78	Brandon Sun	2025-10-31	486.10
79	Morning Star Metal	2025-10-31	343.29
80	Wendy Petersen	2025-10-31	700.00
Total for EFT:			17,247.40
Other			
10	John Deere Financial	2025-10-17	16,261.79
10	RCAP Leasing	2025-10-17	151.20
10	Western Financial Group	2025-10-17	1,394.25
Issued to: Western Financial Group			
Total for Other:			17,807.24
Total for AP:			221,780.20

Report Date
2025-10-30 2:07 PM

RM of Whitehead
Payment Register
Batch: 2025-00092 to 2025-00106

Page 3

Bank Code: RB Visa - Royal Bank Visa

Payment #	Vendor	Date	Amount
Other			
1	A&W Restaurant	2025-10-07	36.71
1	AL's Corner Store	2025-10-07	17.97
1	Best Buy	2025-10-07	101.01
1	Brandon Computers	2025-10-07	1,364.16
1	Canada Post	2025-10-07	2.74
1	Canadian Tire	2025-10-07	202.59
1	Delta Hotels	2025-10-07	2,294.55
1	Ooma Office	2025-10-07	116.03
1	Staples /BD#238 Brandon	2025-10-07	136.15
1	Subway	2025-10-07	184.80
1	The Keg	2025-10-07	199.64
1	Titan Certified Tracking Solutions	2025-10-07	144.31
1	Toromont CAT	2025-10-07	130.04
1	Uni - Select Inc	2025-10-07	497.65
1	Wasabi on Broadway	2025-10-07	163.52
Total for Other:			5,591.87
Total for RB Visa:			5,591.87

Payments Printed: 82

RURAL MUNICIPALITY OF WHITEHEAD
CONSOLIDATED STATEMENT OF INCOME AND EXPENSES
TO OCTOBER 31, 2025

	2025 Budget	2025 Actual	Surplus/ (Deficit)	% 83.3%
EXPENSES				
General Government Services:				
Legislative	80,000.00	63,849.29	16,150.71	79.8
<u>General Administrative</u>				
CAO & Office Staff	225,500.00	184,805.37	40,694.63	82.0
Office Operations	90,230.00	66,691.04	23,538.96	73.9
Education & Memberships	16,730.00	10,215.88	6,514.12	61.1
Legal	50,000.00	16,458.86	33,541.14	32.9
Audit	19,140.00	-	19,140.00	0.0
Assessment	36,000.00	-	36,000.00	0.0
Taxation	4,500.00	1,606.87	2,893.13	35.7
<u>Other General Government</u>				
Elections	5,500.00	200.00	5,300.00	3.6
Conventions & Memberships	27,000.00	12,359.41	14,640.59	45.8
Damage Claims Liability Insurance	27,000.00	26,581.14	418.86	98.4
Grants	1,000.00	-	1,000.00	0.0
Other General Gov - Sundry	2,100.00	1,750.00	350.00	83.3
Recovery from Utility	(21,580.00)	(16,278.08)	(5,301.92)	75.4
	<u>563,120.00</u>	<u>368,239.78</u>	<u>194,880.22</u>	<u>65.4</u>
Protective Services:				
By-Law Enforcement	10,800.00	8,550.00	2,250.00	79.2
<u>Fire</u>	122,850.00		42,303.67	65.6
General - 911 per capita fee		8,445.37		
Training/Personnel		30,558.99		
WCB		-		
Operations/Maintenance		24,354.56		
Utilities		5,747.39		
Insurance		11,440.02		
Emergency Measures/MEC	7,500.00	1,976.11	5,523.89	26.3
Other - Material & Supplies		374.50	- 374.50	
Flood Control / DFA	20,000.00	-	20,000.00	0.0
Building Inspection	4,000.00	2,259.78	1,740.22	56.5
Animal & Pest Control	500.00	-	500.00	0.0
	<u>165,650.00</u>	<u>93,706.72</u>	<u>71,943.28</u>	<u>56.6</u>
Transportation Services:				
Wages / Benefits	223,800.00	185,919.16	37,880.84	83.1
Equipment Fuel	120,000.00	72,635.42	47,364.58	60.5
Equipment Repairs & Maintenance	70,000.00	57,143.51	12,856.49	81.6
Equipment Insurance & Registration	18,750.00	24,214.97	(5,464.97)	129.1
Workshop/Yard Operations	36,200.00	20,916.67	15,283.33	57.8
Workshop/Yard - Training	12,500.00	5,210.00	7,290.00	41.7
Signs/Posts	7,500.00	2,675.31	4,824.69	35.7

RURAL MUNICIPALITY OF WHITEHEAD
CONSOLIDATED STATEMENT OF INCOME AND EXPENSES
TO OCTOBER 31, 2025

	2025 Budget	2025 Actual	Surplus/ (Deficit)	% 83.3%
Road Maintenance - Labour	277,000.00	272,289.93	4,710.07	98.3
Road Maintenance - Material	156,250.00	167,230.68	(10,980.68)	107.0
Road Maintenance - Other	2,000.00	12,631.00	(10,631.00)	631.6
Road Re-Construction	32,400.00	34,495.24	(2,095.24)	106.5
Ditches, Road Drainage & Culverts	80,000.00	38,414.56	41,585.44	48.0
Streetlights	4,000.00	2,799.21	1,200.79	70.0
Traffic Services (CPR Flashers)	19,400.00	12,105.00	7,295.00	62.4
	<u>1,059,800.00</u>	<u>908,680.66</u>	<u>151,119.34</u>	<u>85.7</u>
Environmental Health Services:				
<u>Nuisance Grounds</u>				
Wages	31,100.00	20,177.88	10,922.12	64.9
Household	60,000.00	36,573.82	23,426.18	61.0
Recycling	25,000.00	18,855.70	6,144.30	75.4
Other	5,000.00	2,144.69	2,855.31	
Gravel Pit	4,800.00	2,579.74	2,220.26	
Municipal Wells	1,000.00	848.35	151.65	84.8
	<u>126,900.00</u>	<u>81,180.18</u>	<u>45,719.82</u>	<u>64.0</u>
Public Health & Welfare Services:				
Cemeteries	12,000.00	11,881.72	118.28	99.0
Cenotaph	-	-	-	
Accessibility	2,500.00	-	2,500.00	0.0
Social Welfare Assistance	2,640.00	-	2,640.00	0.0
	<u>17,140.00</u>	<u>11,881.72</u>	<u>5,258.28</u>	<u>69.3</u>
Economic Development Services:				
Planning & Zoning	<u>8,000.00</u>	<u>- 783.72</u>	<u>8,783.72</u>	<u>-9.8</u>
Environmental Development Services:				
Rural Area Weed Control	90,000.00	78,354.83	11,645.17	87.1
Veterinary Services	3,000.00	2,292.24	707.76	76.4
Water Resources & Conservation	11,000.00	9,938.70	1,061.30	90.4
	<u>104,000.00</u>	<u>90,585.77</u>	<u>13,414.23</u>	<u>87.1</u>
Recreation & Cultural Services				
Souris Rec Commission	10,750.00	-	10,750.00	0.0
<u>Community Centres/Halls & Skating Rinks</u>				
Whitehead Hall	11,480.00	8,627.32	2,852.68	75.2
Kemnay	10,320.00	9,973.27	346.73	96.6
Roseland South	2,300.00	1,873.99	426.01	81.5
Alexander Rink	12,180.00	11,980.48	199.52	98.4
Other Cultural Events - ie Fireworks	12,700.00	7,871.66	4,828.34	62.0
	<u>59,730.00</u>	<u>40,326.72</u>	<u>19,403.28</u>	<u>67.5</u>
TOTALS	<u>2,104,340.00</u>	<u>1,593,817.83</u>	<u>510,522.17</u>	<u>75.7</u>

RURAL MUNICIPALITY OF WHITEHEAD
CONSOLIDATED STATEMENT OF INCOME AND EXPENSES
TO OCTOBER 31, 2025

	2025 Budget	2025 Actual	Surplus/ (Deficit)	% 83.3%
RESERVES - Expenses to date				
JD872GP Grader Pymts	195,141.48	162,617.90	32,523.58	Machinery
Packers	30,000.00	25,800.71	4,199.29	Machinery
Diskers		3,000.00	(3,000.00)	Machinery
Vee Plows	30,000.00	27,477.00	2,523.00	Machinery
Fire Dept Equipment	15,000.00	-	15,000.00	Fire Cap
Fire Water Tanker	75,000.00	-	75,000.00	
WDS Construction / Upgrades	65,000.00	-	65,000.00	WDS
Lagoon Engineer Study	15,000.00	-	15,000.00	
Alexander Lagoon Upgrade	175,000.00	-	175,000.00	
Water Rate Study	15,000.00	-	15,000.00	
WTP Expansion - Phase 2	200,000.00	-	200,000.00	
Rural Water Improvement	150,000.00	-	150,000.00	
Road Improvements	53,000.00	-	53,000.00	

RURAL MUNICIPALITY OF WHITEHEAD
CONSOLIDATED STATEMENT OF INCOME AND EXPENSES
TO OCTOBER 31, 2025

	2025 Budget	2025 Actual	Surplus/ (Deficit)	% 83.3%
OTHER REVENUE				
Added Taxes	5,000.00	23,311.23	18,311.23	466.2
Tax & Redemption Penalties	30,000.00	26,628.63	(3,371.37)	88.8
Pasture Lease	28,400.00	29,820.00	1,420.00	105.0
Provincial Grazing Leases	1,000.00	1,028.35	28.35	102.8
Sales of Goods (Books/Maps)	500.00	390.00	(110.00)	78.0
Tax Certificate Revenue	3,025.00	4,015.00	990.00	132.7
<u>Sales of Service</u>				
Protective Services (Fire)	25,000.00	25,815.34	815.34	103.3
Transportation	7,200.00	4,786.50	(2,413.50)	66.5
Public Health & Welfare (Recycling)	35,000.00	20,936.80	(14,063.20)	59.8
Cemetery	2,400.00	1,200.00	(1,200.00)	50.0
Whitehead Hall	-	2,105.00	2,105.00	
<u>Conditional Grants - Federal</u>				
Cda Community Building Fund (Gas Tax)	93,366.00	48,628.50	(44,737.50)	52.1
<u>Conditional Grants - Provincial</u>				
Municipal Operating Grant	210,000.00	217,301.99	7,301.99	103.5
One MB Growth Revenue Fund	-	15,510.01	15,510.01	#DIV/0!
Kemnay Hall Grant	-	-	-	
Green Team	2,000.00	-	(2,000.00)	
Fines - Dogs	-	-	-	
Fines - Police	500.00	936.07	436.07	187.2
<u>Permits/Licences</u>				
Building (Admin Fees)	1,300.00	580.00	(720.00)	44.6
Admin Fees (Tax Sale / Utility2Taxes/NSF/Application]	2,200.00	2,675.00	475.00	121.6
Licences (Business/Aggregate)	500.00	1,025.00	525.00	205.0
Conditional Use/Varations	5,600.00	8,155.00	2,555.00	145.6
Returns from Investments	60,000.00	62,691.10	2,691.10	104.5
<u>Other Income:</u>				
Rebates - Canoe (Purchasing Group)	1,000.00	2,420.13	1,420.13	242.0
Equity - Co-op		1,095.00		
Reimbursements		289.83		
Sale of used signs		200.00		
<u>Transfers</u>				
Accumulated Surplus	21,146.00			
TOTAL OTHER REVENUE	535,137.00	501,544.48	(33,592.52)	93.7

As residents of the RM of Whitehead we have become increasingly concerned about the escalating legal fees funded by our tax dollars.

From January 2023 to the present, payments to Roy Johnson and Sweatman Thompson Dorfman total over \$175,000. While some of these expenses have been recouped from insurance coverage and some routine legal expenses are expected for any RM, historical budgets allocated just \$25,000 annually for such costs. The current council's term has seen a dramatic spike in these expenditures.

The ongoing dispute with Kola Building Movers alone has incurred nearly \$15,000 in legal fees. What is the anticipated outcome of this case, and does it justify the expense? To taxpayers, it appears as a high-stakes gamble with uncertain returns.

We believe if you were to ask the average citizen in the rural municipality, they would far prefer to have more gravel purchased for the roads or see the grader and snowplow pass their property a little more frequently. Spending tens of thousands of dollars to possibly "win" a point does not serve our community's true needs.

We are also concerned about the decision to move forward with tax sale of Zac & Nicole McDermot-Fouts' property. This is not a standard case. The amount owed is largely tied to costs from removing their home—the very issue of their ongoing lawsuit against the RM.

Moving forward with the sale before the court rules assumes the RM will prevail. Prudence demands pausing the tax sale until the case is resolved.

Given that the court case is scheduled to take place after the current council's term, proceeding now might exacerbate the situation that will be inherited by the next council.

Allowing the judicial process to conclude would ensure that the enforcement action is legally sound and would remove any risk to our community's reputation and finances. "Kicking the can" down the road by pausing the sale is, in this unique circumstance, the most responsible course of action for the community.

The council's primary duty is to govern wisely, support the community, and make the RM of Whitehead a more appealing place to call home. The pattern of soaring legal costs and prolonged disputes suggests a focus on being right rather than on meeting residents' practical needs.

We urge the Council to reconsider its priority of spending on the ongoing disputes and its position on the pending tax sale.

Handwritten signatures:
Kelen E. Cameron, Leroy Harder, Jo Hielow, W. H. H., Roy Mien, Bonnie Hiebert, Isabel Andrade



Dear Municipal Partners,

On behalf of everyone at STARS Air Ambulance Foundation in Manitoba, I want to extend our heartfelt thanks for your municipality's continued support. Your contribution plays a vital role in ensuring that STARS can deliver life-saving critical care to patients across Manitoba when minutes matter most.

STARS continues to respond to hundreds of missions each year in Manitoba. Last fiscal year alone, STARS flew over **1,233 missions** in the province of Manitoba. Bringing hope and care to patients and their families in their most urgent moments. Your partnership enables our crews to remain mission-ready 24/7, and we are truly grateful.

As you begin preparing your 2026 municipal budget, we respectfully ask that you consider financial support for STARS. Your investment helps ensure that we remain a reliable part of Manitoba's emergency response system, now and into the future.

Your support goes to the following areas: aviation and engineering, innovation and research, internal education and training, and community education and outreach.

Should you need any additional information, statistics, or materials to support your budget discussions with Council, please don't hesitate to reach out. We are always happy to connect and provide further insight into the impact of your community's support.

Examples of ways you can help:

- Allocate a voluntary annual contribution in your budget (eg. \$1.00 to \$2.00 per capita)
- Make an annual donation of your choice.

I hope to see many of you at the upcoming AMM Convention trade show in November, **please stop by our booth to pick up a complimentary 2026 STARS calendar for your Municipal office.**

Thank you again for your generous partnership. We value our relationship with our Municipal Partners and look forward to continuing our work together in service of Manitobans across the province.

With gratitude,

Madeline Wieler

Donor Relations & Development
STARS Manitoba Foundation



204-786-4647



155 West Hangar Road
Winnipeg, MB R3J 3Z1



info@stars.ca | stars.ca



P.O. Box 5650
Winnipeg, MB R3G 3K2

Email: mbcs.manager@outlook.com
Tipline: 1-800-222-8477 (TIPS)
Website: www.manitobacrimestoppers.com

October 20, 2025

RM of Whitehead
Box 100
Alexander, MB
R0K 0A0

Attention: Doug Oliver (Reeve)

Manitoba Crime Stoppers 2026 Fundraising Campaign

Manitoba Crime Stoppers is a non-profit organization grounded in a single powerful idea: when community members come together, we can prevent and solve crime. Our program empowers individuals to share information about illegal activity, anonymously and without fear of reprisal. Since our founding, we have helped recover stolen property, illegal drugs, solve difficult cases, bringing closure to families in pain, and even reducing crime simply by unlocking the strength of collective vigilance. But we cannot do this important work without your help.

The Challenge We Face

In recent years, law enforcement has faced unprecedented challenges. Communities struggle with issues ranging from theft and fraud to drug-related offenses and violence. Often, those who possess vital information are reluctant to come forward, fearing for their safety or the possibility of retaliation. Crime Stoppers bridges this gap, offering a secure, anonymous way for citizens to report what they know. Our Tip line and digital platforms operate around the clock. We provide cash rewards for tips that lead to arrests or prevent a crime and never ask for personal details. This simple model has saved lives and prevented untold harm – but it requires significant resources to maintain and expand.

Your Support Makes Safety Possible

Manitoba Crime Stoppers relies entirely on the generosity of individuals, businesses, rural municipalities and local organizations. Your donation is not just a financial gift – it is a statement of solidarity with victims, families, communities, and law enforcement. It is an investment in the kind of community where children can play outdoors, seniors can walk the streets with confidence, and everyone can rest easier at night.

Our Ask

We are asking for a donation from Rural Municipalities of \$0.30 cents per citizen (per capita) in your community, or flat donation. All donations are tax deductible. We appreciate your support.

Contributions help Manitoba Crime Stoppers in countless ways. Payout of Tip Awards, funding our anonymous Tip Line, promotion, and education of the Crime Stoppers program to all residents in our rural communities. Every dollar goes directly toward making our communities safer. By supporting the program, you are an integral part of a network dedicated to justice, compassion and safety for all.

What We Would Like to Offer

A volunteer Board member would be happy to present to your community. If you would like a board member to attend your community, school, or RM Council meeting to provide a brief presentation, please email your request to: mbcs.manager@outlook.com

If you have any other questions, please do not hesitate to reach out. Thank you for believing in safer communities and for standing with us in the fight against crime.

Regards:

Fran Myles/Mark Bernard
Chair/Vice-Chair, Manitoba Crime Stoppers
FM/MB/cw

Please mail cheque donations directly to:

Manitoba Crime Stoppers
P.O. Box 5650
Winnipeg, MB
R3G 3K2